



Mokena Fire Protection District

Honoring the past - Embracing the future

MOKENA FIRE PROTECTION DISTRICT'S TRUSTEE MEETING

June 9, 2026

The regular meeting of the Mokena Fire Protection District was held on Tuesday, June 9, 2026, at Mokena Fire Station #1 at 7:00 PM.

Administrative Offices

19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1

19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2

10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3

10855 W. 183rd Street
Orland Park, IL 60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917

Trustees Roll Call:

Trustee Haas	Present
Trustee Blank	Present
Trustee Burkhardt	Present
Trustee Hennessy	Present
Trustee Warning	Present

OTHERS PRESENT:

Chief Joe Cirelli, Deputy Chief Rick Campbell, Recording Secretary Susan Turner, Attorney Tom Schwartzers (until 7:22 PM) and Lt. Jim Cresto (until 6:30 PM)

The meeting was called to order at 6:00 p.m. with a quorum present.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Trustee Burkhardt made a motion, seconded by Trustee Warning, to approve the minutes of the May 12, 2026, Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

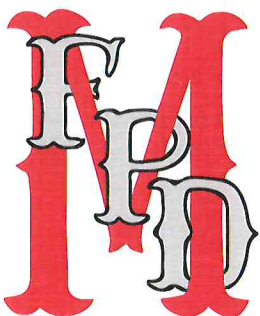
UNION REPORT

Lt. Jim Cresto would like to thank Trustee Haas for all his service and being president.

FINANCE REPORT

Trustee Warning made a motion, seconded by Trustee Burkhardt, to accept the Monthly Statement as presented. Motion passed with all ayes.

APPROVAL OF BILLS



Trustee Hennessey made a motion, seconded by Trustee Warning, to pay the monthly bills in the amount of \$196,256.18 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Trustee Hennessey would like to thank everyone for Family Fun Day. Also, great job to Susan and everyone for helping.

Trustee Haas stated that tonight would be his last night as president.

Trustee Warning would like to thank Trustee Haas for all his service as president.

CALENDAR AND CHECKLIST

The reviewing and renewing of our A&H, Cyber, and Liability insurance are agenda items later in the meeting.

The hearing for the tentative budget and appropriations ordinance is an agenda item later in the meeting. Tom, our attorney, is present.

FIRE MARSHAL'S REPORT

The code enforcement report and community risk reduction surveys were reviewed by the Board.

DEPUTY CHIEF CAMPBELL'S REPORT

Engine 91 (Pierce) out of Station 1, was out of service due to a faulty alternator. The Maintenance Division had this alternator in stock, as it is the same model used for the Freightliner ambulances. The repair was completed within one day. The replacement alternator cost was about \$1,700. Engine 91 is now back in service.

Utility 91 (Silverado) out of Station 1 required replacement of all four tires due to age and wear. Pomp's Tires Service completed the installation of the four tires. The vehicle is now back in service.

The hot water heater at Station 1, located on the north side of the building, needed to be replaced due to age and active leaking. DL Comforts completed the replacement.

MFPD would like to thank the shift crews for all their hard work during this year's hose testing. This effort included testing the existing hose, cleaning every compartment and hose bed, and repacking the new hose purchased through grant funding. To help this project, MFPD rented a diesel-powered heated pressure washer, which improved the cleaning of the compartments, the hose bed, and the aerial ladder.

This month's training calendar was reviewed by the trustee members.

FIRE CHIEF CIRELLI'S REPORT

The tentative budget and appropriation ordinance, and public hearing is an agenda item. We will tackle this later in the meeting, at 7:00.

We went out for bid for the purchase and construction of a two-car (24X24) detached garage. Bids were due by noon on June 8th and opened at 1:00 on June 8th. Three bids were received:

Bidder	Price	Comply with bid requirements?
Sinn Building Solutions	\$41,805.68	Yes
Essential Home Services, Inc.	\$56,775.00	Yes
LRC Group, LLC	\$74,000.00	Yes

The lowest bid was from Sinn Builders, at \$41,805.68

If we choose to award a bid, we must do it contingent on the approval of the Village of Mokena. We do not anticipate any issues; however, we discovered that we do not have a current plat of survey for the property. We've ordered one from Rogina and Associates land surveyors, and it should be completed in a couple of weeks. At that point, we can make formal application to the Village of Mokena for a building permit.

The financial policies, #1602 — Internal Controls / Internal Financial Management and #1603 — Accounts Receivable have been updated and is an agenda item. Changes include banking and bookkeeping access for the Administrative Assistant and two eyes on payroll changes.

Our cyber and liability insurance is up for renewal. Cyber rates of \$5,961 increased by \$45, while the property/liability rates of \$221,948 increased \$13,896.

Fire Commissioner Rick Barz is up for re-appointment as Fire Commissioner. This is a three-year term and is an agenda item.

It is time for our review of close-session minutes. Chief Cirelli recommends not releasing any closed session minutes. This is an agenda item.

We have one Engineer who remains on light duty with a duty-related injury.

Updated policies # 1400 and 1407, job descriptions for the Office Coordinator and Administrative Assistant are agenda items. Changes in the Office Coordinator reflect the new salary grade range, and the Administrative Assistant job description reflects their job duties.

Interviews for full-time firefighters are scheduled for June 24th. We have 13 firefighters that are qualified for interviews. Some area departments are changing their eligibility requirements to include paramedic — with the department sending the employee to the fire academy. This may have to be a discussion at a later time.

On May 13th, we responded to a garage fire on Willow Avenue. The fire resulted in significant damage to the garage. Through quick action by a neighbor with a garden hose, the fire was contained to the garage. The cause of the fire was accidental; the homeowner reportedly disposed of fire pit debris in a plastic garbage can.

The spring 2026 Senior Luncheon was held on Monday, May 18th, with 16 attendees.

The drone was deployed on June 5th to New Lenox for an industrial fire. Through thermal imagery captured by the drone, the crews were able to cut through a large exterior wall and advance a hose line to attack the seat of the fire.

The annual Family Fund Day was held on Saturday, June 6th. Approximately 250 people attended the event — fun was had by all!

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for May.

CORRESPONDENCE

None

PUBLIC HEARING – FY27 BUDGET

Trustee Hennessy made a motion, seconded by Trustee Blank to open the budget and appropriation hearing. Motion passed with all ayes. There were no public comments. Trustee Hennessy made a motion, seconded by Trustee Warning, to close the hearing. Motion passed with all ayes.

APPROVAL OF TENTATIVE BUDGET AND APPROPRIATION ORDINANCE

Tom Schwartzers advised that approving the tentative budget and appropriation requires a public hearing.

Trustee Hennessy made a motion, seconded by Trustee Warning, to open for a public hearing at 7:12 PM. Motion passed with all ayes.

No members of the public were in attendance.

Trustee Hennessy made a motion, seconded by Trustee Warning, to close the public hearing at 7:34 PM. Motion passed with all ayes.

Trustee Blank made a motion, seconded by Trustee Hennessy, to adopt *Ordinance No. 2026-02* an ordinance providing for budget and appropriation of the Mokena Fire Protection District, Will and Cook Counties, and Illinois for the fiscal year beginning June 1, 2026. And ending May 31, 2027. Motion passed with all ayes.

The appropriate copies were signed. Ottosen Dinolfo Hasenbalg & Castaldo, Ltd. will publish and file the ordinance.

CONSIDER APPROVAL (OR REJECTION) OF BIDS FOR CONSTRUCTION OF DETACHED GARAGE

Trustee Hennessy made a motion, seconded by Trustee Burkhardt to approve the bids for Construction of Detached Garage. Motion passed with all ayes.

APPROVAL OF UPDATED POLICY 1400 JOB DESCRIPTION, OFFICE COORDINATOR

Trustee Hennessy made a motion, seconded by Trustee Warning, to approve the updated policy of Office Coordinator as presented. Motion passed with all ayes.

APPROVAL OF UPDATED POLICY 1407 JOB DESCRIPTION,
ADMINISTRATIVE ASSISTANT

Trustee Hennessy made a motion, seconded by Trustee Warning, to approve the updated policy of Administrative Assistant as presented. Motion passed with all ayes.

APPROVAL OF UPDATED POLICY 1602 INTERNAL CONTROLS
/INTERNAL FINANCIAL MANAGEMENT

Trustee Hennessy made a motion, seconded by Trustee Warning, to approve the updated policy of Internal Controls/Internal Financial Management as presented. Motion passed with all ayes.

APPROVAL OF UPDATED POLICY 1603 ACCOUNTS RECEIVABLE

Trustee Hennessy made a motion, seconded by Trustee Warning, to approve the updated policy of Accounts Receivable as presented. Motion passed with all ayes.

RENEWAL OF CYBER LIABILITY INSURANCE

The cyber insurance policy is up for renewal. Chief Cirelli recommends that we renew the policy.

Trustee Blank made a motion, seconded by Trustee Hennessy, to approve the renewal of this policy. Motion passed with all ayes.

RENEWAL OF INSURANCE — PROPERTY & LIABILITY

The property & liability insurance policy is up for renewal. Chief Cirelli recommends that we renew the policy.

Trustee Burkhardt made a motion, seconded by Trustee Blank, to approve the renewal of this policy. Motion passed with all ayes.

RE-APPOINTMENT OF RICK BARZ TO FIRE COMMISSIONER

Trustee Hennessy made a motion, seconded by Trustee Burkhardt, to re-appoint Rick Barz as a Fire Commissioner for additional three years. Motion passed with all ayes.

RENEWAL OF CLOSED SESSION MINUTES

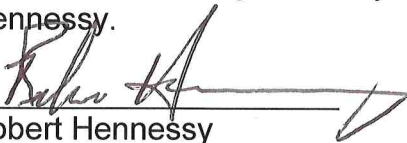
Trustee Warning made a motion, seconded by Trustee Blank, to not release any of the closed session minutes at this time. Motion passed with all ayes.

CLOSED SESSION

None

ADJOURNMENT

The meeting was adjourned at 7:23 PM after a motion by Robert Hennessy.


Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Susan Turner