



Mokena Fire Protection District

Honoring the past - Embracing the future

MOKENA FIRE PROTECTION DISTRICT'S

TRUSTEE MEETING

April 7, 2025

Administrative Offices

19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1

19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2

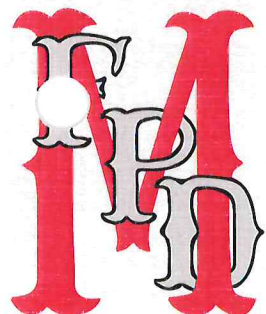
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3

10855 W. 183rd Street
Orland Park, IL 60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



The regular meeting of the Mokena Fire Protection District was held on Monday, April 7, 2025, at Mokena Fire Station #1 at 7:00 PM.

Trustees Roll Call:

Trustee Haas	Present
Trustee Blank	Present
Trustee Hennessy	Present
Trustee Burkhardt	Present
Trustee Warning	Present

OTHERS PRESENT:

Chief Joe Cirelli, A/C Rick Campbell, Recording Secretary Keyla Darwent, Rebecca Duffy (until 7:24 PM), Firefighter McNellis (from 7:10 PM – 7:55 PM), Firefighter Dreger (from 7:05 PM – 7:55 PM), Firefighter Buchan (from 7:05 PM – 7:55 PM).

The meeting was called to order at 7:03 p.m. with a quorum present.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to approve the minutes of the March 11, 2025, Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

FINANCE REPORT

Robert Hennessy made a motion, seconded by Craig Warning, to accept the Monthly Statement as presented. Motion passed with all ayes.

APPROVAL OF BILLS

Dennis Burkhardt made a motion, seconded by Ken Blank, to pay the monthly bills in the amount of \$231,664.23 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Ken Blank would like to remind everyone that 4/8/2025 is the date for Volley for A Cure. It will Be held at Mokena Junior High at 6:00 PM. He hopes to see everyone there.

Robert Hennessy congratulated Dennis Burkhardt on his re-election as Trustee Member for Mokena FPD.

Craig Warning congratulated Dennis Burkhardt on his re-election as Trustee Member for Mokena FPD.

CALENDAR AND CHECKLIST

We will review the draft FYE'26 budget tonight.

Economic interest statements are due May 1, 2025, and will need to be filed by then.

Review of the Chief/DC performance/extended contracts will be reviewed later tonight.

FIRE MARSHAL'S REPORT

The code enforcement report and community risk reduction surveys were reviewed by the Board.

ASSISTANT CHIEF CAMPBELL'S REPORT

Update on the ambulance remount project:

- The Horton Module exterior compartment doors have been installed.
- The rear stainless-steel plate for the chevron reflective striping has been fabricated and installed.
- The Horton Module exterior compartment flooring and interior diamond plate steps have been prepped and painted with a non-skid rubberized coating.
- The module interior upholstery has been installed and is complete.

- The front and rear emergency light bars will be arriving this week and installed.

Engine 92 (HME) out of Station 2 is still out of service due to a faulty radiator. Chandler Services has all the necessary components to replace the faulty radiator and hoses. The engine will be back in service in the coming week. The approximate cost is \$6,300.

MFPD had their annual inspection and testing performed on the backflows for the sprinkler system and the domestic water supply at all stations. The backflows at Station 1 and Station 2 failed their inspection and testing. Station 1 backflows were able to be repaired with the replacement of check valves and rubber O-rings and gaskets. The approximate cost for this repair was \$3,000.

Zeiter Septics performed routine maintenance and cleaning on the triple basins for the apparatus bay floor drains at Station 1 and Station 2. The approximate cost for this maintenance was \$700.

The Board approved the following Class Requests:

- | | |
|------------------------|--------------------------------|
| • Adam Meyer | FDIC |
| • Adam Meyer | Incident Safety Officer |
| • Michael Dreger | Instructor 2 |
| • Michael Dreger | FDIC |
| • Dan Reimer | Structural Collapse Operations |
| • A/C Richard Campbell | FDIC |

This month's training calendar was reviewed by the trustee members.

FIRE CHIEF CIRELLI'S REPORT

The draft tentative FYE'26 budget was presented and reviewed at the meeting. Adoption of the tentative budget will be an agenda item for the May meeting.

Firefighter Shaun Fusco has submitted his resignation. He has accepted a position with the Joliet Fire Department. We began the process of filling his spot.

On Wednesday, April 2nd, 2025, the Board of Fire Commissioners met. The Fire Commission has agreed to begin utilizing a psychological exam during the pre-employment processing.

Chief Cirelli will be at the Fire Department Instructors Conference (FDIC) beginning Tuesday, April 8th, with a planned return on Saturday, April 12th.

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for March.

CORRESPONDENCE

None

PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT – BALLISTIC ARMOR

Protective Gear Division has submitted a purchase order for 10 ballistic panels and cummerbund for the ballistic vests. The ballistic panels carry a five-year warranty. This is the second year of a multi-year replacement program. The approximate cost for these panels is \$6,850.

Craig Warning made a motion, seconded by Ken Blank, to purchase 10 ballistic panels and cummerbund for the ballistic vests as presented. Motion passed with all ayes.

REPAIR OF STATION #2 BACKFLOW EQUIPMENT

Station 2 backflow was unable to be repaired due to the sprinkler system valves being unable to shut the water supply off to the system. The approximate cost to replace both main shut off valves and the backflow is approximately \$6,000.

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to repair the backflow equipment at Station 2 as presented. Motion passed with all ayes.

RENEWAL OF LEXIPOL POLICY MANAGEMENT SYSTEM

It is time to renew for Lexipol Policy Management. The renewal will cost \$11,561.43.

Ken Blank made a motion, seconded by Dennis Burkhardt, to renew for Lexipol Policy Management as presented. Motion passed with all ayes.

APPROVAL OF EMPLOYMENT OF REBECCA DUFFY AS RECEPTIONIST

We received over 30 applications for the receptionist position; we interviewed the top four applicants. We recommend the employment of Rebecca Duffy to the receptionist position, at a salary grade of "H" (\$24.33/hr.), pending a background check.

Craig Warning made a motion, seconded by Robert Hennessy, to hire Rebecca Duffy as a part-time receptionist/recording secretary. Motion passed with a roll call vote as follows: Bill Haas yes; Ken Blank aye, Robert Hennessy yes; Dennis Burkhardt yes; Craig Warning yes.

We are excited to have Rebecca join our team.

EVALUATION OF FIRE CHIEF & ASSISTANT FIRE CHIEF

We went into a brief closed session to discuss contract renewal for the Chief and Deputy Chief. Defunding the Assistant Chief position and creation of the Deputy Chief position will be an agenda item for the May meeting.

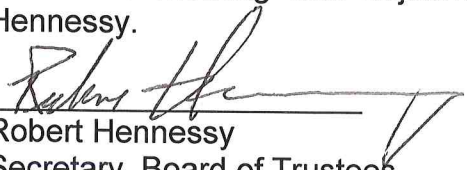
CLOSED SESSION

Ken Blank made a motion, seconded by Robert Hennessy, to enter Closed Session at 7:55 PM. Motion passed unanimously.

The Board returned to Open Session at 8:21 PM.

ADJOURNMENT

The meeting was adjourned at 8:21 PM after a motion by Robert Hennessy.


Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Keyla Darwent