



Mokena Fire Protection District

Honoring the past - Embracing the future

MOKENA FIRE PROTECTION DISTRICT'S

TRUSTEE MEETING

July 8th, 2025

Administrative Offices

19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1

19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2

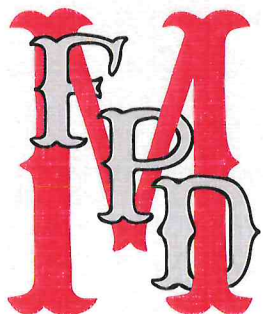
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3

10855 W. 183rd Street
Orland Park, IL 60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



The regular meeting of the Mokena Fire Protection District was held on Tuesday, July 8th, 2025, at Mokena Fire Station 1 at 7:00 PM.

Trustees Roll Call:

Trustee Haas	Present
Trustee Blank	Present
Trustee Hennessy	Present
Trustee Burkhardt	Present
Trustee Warning	Present

OTHERS PRESENT:

Chief Joe Cirelli, Deputy Chief Rick Campbell, and Recording Secretary Rebecca Duffy.

The meeting was called to order at 7:00 p.m. with a quorum present.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Trustee Warning made a motion, seconded by Trustee Burkhardt, to approve the minutes of the June 10th, 2025, Trustee meeting. Roll call vote as follows: Motion passed with a roll call vote as follows: Trustee Haas aye; Trustee Blank aye; Trustee Hennessy aye; Trustee Burkhardt aye; Trustee Warning aye.

PUBLIC COMMENTS

None

UNION REPORT

None

FINANCE REPORT

Craig Warning made a motion, seconded by Robert Hennessy, to accept the Monthly Statement as presented. Motion passed with a roll call vote as follows: Trustee Haas aye; Trustee Blank aye; Trustee Hennessy aye; Trustee Burkhardt aye; Trustee Warning aye.

APPROVAL OF BILLS

Dennis Burkhardt made a motion, seconded by Craig Warning, to pay the monthly bills in the amount of \$194,081.75 as presented. Motion passed with a roll call vote as follows: Trustee Haas aye; Trustee Blank aye; Trustee Hennessy aye; Trustee Burkhardt aye; Trustee Warning aye.

TRUSTEES' REPORT

Trustee Blank thanked those that participated in the July 4th holiday weekend festivities.

CALENDAR AND CHECKLIST

We're finishing up closing out the fiscal year. A Treasurer's Statement will be provided for approval at next month's meeting.

FIRE MARSHAL'S REPORT

The code enforcement report and community risk reduction surveys were reviewed by the Board.

DEPUTY CHIEF CAMPBELL'S REPORT

Update on the ambulance remount project:

- Fabrication of miscellaneous interior trim pieces will be completed this week
- Vehicle programming for the interior LED lights will be completed this week
- The final inspection will be completed in the next few weeks
- We hope to have our IDPH inspection in August

Chandler Services in continuing service on Truck 92 (Pierce) out of Station 2. This week, Chandler Services is performing more diagnostic testing to determine the cause of the consumption of coolant. Also, Chandler Services is still evaluating the corrosion on the truck and is working on an estimate to repair the corrosion.

Engine 91 (Pierce) out of Station 1 and Ambulance 93 (Freightliner) out of Station 3 had both steer tires replaced by Pomp's Tire. The approximate cost was \$3,142.

Ambulance 92 (Freightliner) out of Station 2 was out of service due to a faulty transmission shift cable. Chandler Services replaced the shift cable with limited down time. The approximate cost was \$1,030.

The north bay steel entry door and frame at Station 2 was replaced by Preferred Window and Door this past month. The approximate cost to replace the entry door and frame was \$4,350.

A Unified Incident Action Plan was developed for the 3rd and 4th of July festivities. There was a meeting prior to the event with the Mokena Police Department, the Village of Mokena, Emergency Services Disaster Agency, Park District and shift crews to discuss the IAP. The ESDA command bus was used for unified command with the Police Department, Fire District, and ESDA. For the 4th of July parade, a representative from Laraway Communications Center assisted in unified command. MFPD had 1 EMS call during the parade.

Chandler services debuted the new ambulance in the 4th of July parade.

The Board approved the following Class Requests:

- | | |
|-----------------|--------------------------------|
| • Adam Meyer | Aerial Fire Apparatus EVT Prep |
| • Adam Meyer | Rope Rescue Tech |
| • Adam Meyer | Watercraft Tech |
| • Chris Buchan | Watercraft Tech |
| • Rebecca Duffy | Fire & Life Safety Educator I |

This month's training calendar was reviewed by the trustee members.

FIRE CHIEF CIRELLI'S REPORT

Using alarm monitor funds made available through the Lincolnway Area Fire Dispatch group, the USDD Fire Station Alerting system has been ordered for Station 2. The current "USDD Lite" version is being discontinued, and it was important that we ordered before discontinuance. The cost of the initial system, including installation, is \$26,025. Additional devices will be ordered and installed during the bunk room remodel. We're planning to use the remaining funds to purchase replacement Knox Box Keysecure devices. Our current devices were purchased in the early 90's, and the keypads have been failing. We intend on implementing a multi-year upgrade program to Knox Boxes as well, swapping out the traditional keysets to an eKey, also funded through the alarm monitoring.

Keyla Darwent is willing to increase her hours to full-time, four days a week (32 hours per week), with the district providing insurance for her and her dependent(s) per MFPD policy. Chief Cirelli supports this, as her workload is commensurate with what Nancy's workload was, at four days a week.

Chief Cirelli anticipates a similar request for Rebecca in the next several months, as some of her workload shifts towards community engagement / risk reduction.

Rebecca is scheduled to attend a Fire and Life Safety Educator course in the coming months, along with a Child Safety Seat Technician course.

We are still in the process of finding a replacement for the vacant firefighter/paramedic position.

As discussed at last month's meeting, we'll begin using a consent agenda for routine items.

The Mokena Police Officers and Firefighters will be playing a softball game prior to the Lion's Club Firecracker Dance on Saturday, July 12th.

CONSENT AGENDA

- Review of closed session minutes
- Appointment of Chris Surdel –Fire Commissioner
- Increase in work hours for Office Coordinator

Trustee Warning made a motion, seconded by Trustee Hennessy, to approve the consent agenda items above with a roll call vote as follows: Trustee Haas aye; Trustee Blank aye; Trustee Hennessy aye; Trustee Burkhardt aye; Trustee Warning aye.

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for June.

CORRESPONDENCE

An arrangement of flowers and a letter was received as a thank you for the firemen's service.

A thank you letter was received from Nancy upon her retirement.

CLOSED SESSION

None

ADJOURNMENT

The meeting was adjourned at 7:44 PM after a motion by Robert Hennessy.

A handwritten signature in black ink, appearing to read "Robert Hennessy", is written over a horizontal line.

Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Rebecca Duffy