



Mokena Fire Protection District

Honoring the past - Embracing the future

MOKENA FIRE PROTECTION DISTRICT'S TRUSTEE MEETING

June 10, 2025

Administrative Offices

19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1

19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2

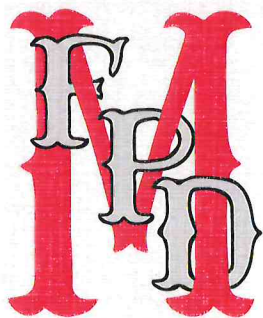
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3

10855 W. 183rd Street
Orland Park, IL 60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



The regular meeting of the Mokena Fire Protection District was held on Tuesday, June 10, 2025, at Mokena Fire Station #1 at 7:00 PM.

Trustees Roll Call:

Trustee Haas	Present
Trustee Blank	Present
Trustee Hennessy	Present
Trustee Burkhardt	Present
Trustee Warning	Present

OTHERS PRESENT:

Chief Joe Cirelli, Deputy Chief Rick Campbell, Office Coordinator Keyla Darwent, Recording Secretary Rebecca Duffy, Attorney John Motylinski (until 7:42 PM), and Accountant James Howard (via zoom from 7:20 PM – 7:31 PM).

The meeting was called to order at 7:00 p.m. with a quorum present.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to approve the minutes of the May 13, 2025, Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

FINANCE REPORT

Craig Warning made a motion, seconded by Robert Hennessy, to accept the Monthly Statement as presented. Motion passed with all ayes.

APPROVAL OF BILLS

Dennis Burkhardt made a motion, seconded by Craig Warning, to pay the monthly bills in the amount of \$165,680.52 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Ken Blank would like to thank everyone for the hard work that was put in for Family Fun Day.

Robert Hennessey would like to thank everyone that came out for Family Fun Day.

Bill Haas would like to give his condolences to Deputy Fire Chief Campbell for the loss of both of his parents last month.

CALENDAR AND CHECKLIST

The reviewing and renewing of our A&H, Cyber, and Liability insurance are agenda items later in the meeting.

The hearing for the tentative budget and appropriations ordinance is an agenda item later in the meeting. John, our attorney, is present and James will Zoom into the meeting around 7:20 PM.

Re-appointment of Fire Commissioner and the review of all closed session Board of Trustee minutes will be agenda items during the July meeting.

FIRE MARSHAL'S REPORT

The code enforcement report and community risk reduction surveys were reviewed by the Board.

ASSISTANT CHIEF CAMPBELL'S REPORT

Update on the ambulance remount project:

- The ambulance exterior emergency lighting has been completed by Emergency Vehicle Technologies (EVT).
- Miscellaneous interior trim pieces will be completed this week.
- Termination of the heat and air conditioning in the Horton Module will be completed this week.
- Vehicle programming for the electrical system will be completed this week.

- The final inspection will be completed approximately in the next few weeks.
- Engine 92 (HME) out of Station 2 had a faulty rear brake chamber that was repaired by Chandler Services and is now back in service. The approximate cost for this repair was \$850.
- Truck 92 (Pierce) out of Station 2 is out of service for an extended period of time for an engine repair. Also, Chandler Services is evaluating the corrosion on the truck and is working on an estimate to repair the corrosion.
- Engine 93 (Spartan) out of Station 3 had both steer tires replaced by Pomp's Tire. The approximate cost was \$2,500.

The Village of Mokena has a few road closures. The railroad crossing at Mokena Street will be closed for approximately 2 weeks beginning on June 5th. Also, the 104th Avenue Bridge is closed for preventative repairs for approximately 30 days. Next month from July 9th through July 18th the railroad crossing at Schoolhouse Road/Front Street crossing will be closed.

The training division has set up a three-day class this month with Canadian National Railroad to teach railroad 101 training for first responders here at Station 1.

The Board approved the following Class Requests:

- | | |
|-------------------|----------------------------------|
| • Dan Reimer | Instructor I |
| • Dan Reimer | Confined Space Rescue Operations |
| • Brian Crabtree | Rope Technician |
| • Steven Freeberg | Rope Operations |

This month's training calendar was reviewed by the trustee members.

FIRE CHIEF CIRELLI'S REPORT

The audit is well underway. This process will take a few months; the auditor will present his findings in the fall.

Approval of a CD is an agenda item but it is not necessary.

We are still in the process of finding a replacement for the vacant firefighter/paramedic position.

The Family Fund Day was held on Saturday, June 7th. Approximately 300 people attended the event — fun was had by all!

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for May.

CORRESPONDENCE

None

BANKING AGREEMENT

Our banking agreement with Old Plank Trail is expiring next month. We have a new agreement which keeps the fees and rates very similar to the expiring terms. The administration fee has increased to 0.14% from 0.11%, which our Earning Credit Rate is locked into 0.50% through July of 2026. With the current rate volatility, this is good. The term will be 8/1/25 — 7/31/27. Chief Cirelli recommends that we approve the agreement.

Craig warning made a motion, seconded by Dennis Burkhardt, to approve the banking agreement as presented. Motion passed with a roll call vote as follows: Trustee Haas aye; Trustee Blank aye; Trustee Hennessy aye; Trustee Burkhardt aye; Trustee Warning aye.

RENEWAL OF CYBER LIABILITY INSURANCE

The cyber insurance policy is up for renewal. The rate remained flat at \$5,916. Chief Cirelli recommends that we renew the policy.

Craig Warning made a motion, seconded by Dennis Burkhardt, to approve the renewal of this policy. Motion passed with a roll call vote as follows: Trustee Haas aye; Trustee Blank aye; Trustee Hennessy aye; Trustee Burkhardt aye; Trustee Warning aye.

RENEWAL OF ACCIDENT & HEALTH INSURANCE

The accident & health insurance (gap insurance) policy is up for renewal. We recommend renewing with provident with \$26,172; this includes an optional \$10k/occurrence cancer benefit. This benefit is important, at least this year, as we intend on offering cancer screening as part of our annual physicals for our members. Along with the A&H is workers' compensation through IPRF, at a 5% increase in premium. This is the lowest increase we've experienced in recent memory, likely due to the transition to a higher deductible. The renewal rate is \$266,570. Chief Cirelli recommends that we renew the policy.

Robert Hennessy made a motion, seconded by Craig Warning, to approve the renewal of this policy. Motion passed with a roll call vote as follows:

Trustee Haas aye; Trustee Blank aye; Trustee Hennessy aye; Trustee Burkhardt aye; Trustee Warning aye.

RENEWAL OF INSURANCE — PROPERTY & LIABILITY

The property & liability insurance policy is up for renewal. There is an approximate 14% increase in the renewal rate. This also reflects a 5% increase in the value of our buildings and contents. Chief Cirelli recommends that we renew the policy.

Craig Warning made a motion, seconded by Robert Hennessy, to approve the renewal of this policy. Motion passed with a roll call vote as follows: Trustee Haas aye; Trustee Blank aye; Trustee Hennessy aye; Trustee Burkhardt aye; Trustee Warning aye.

ELECTION OF OFFICERS

After each election, it is necessary for the board to elect its officer positions. The Board recommends keeping The Board members' position the same.

Craig Warning made a motion, seconded by Robert Hennessy, to keep The Board members' position the same. Motion passed with a roll call vote as follows: Trustee Haas aye; Trustee Blank aye; Trustee Hennessy aye; Trustee Burkhardt aye; Trustee Warning aye.

REPLACEMENT OF SERVICE DOOR – STATION #2

The north bay steel entry door and frame at Station 2 is no longer operable due to age and corrosion around the frame and door. The approximate cost to replace the entry door and frame with Preferred Window and Door is \$4,350.

Craig Warning made a motion, seconded by Ken Blank, to approve the replacement of the service door at Station 2. Motion passed with all ayes.

APPROVAL OF TENTATIVE BUDGET AND APPROPRIATION ORDINANCE

James presented the tentative budget and appropriation via Zoom.

John Motylinski advised that approving the tentative budget and appropriation requires a public hearing.

Robert Hennessy made a motion, seconded by Craig Warning, to open for a public hearing at 7:34 PM. Motion passed with a roll call vote as follows:

Trustee Haas aye; Trustee Blank aye; Trustee Hennessy aye; Trustee Burkhardt aye; Trustee Warning aye.

No members of the public were in attendance.

Craig Warning made a motion, seconded by Robert Hennessy, to close the public hearing at 7:34 PM. Motion passed with a roll call vote as follows: Trustee Haas aye; Trustee Blank aye; Trustee Hennessy aye; Trustee Burkhardt aye; Trustee Warning aye.

Craig warning made a motion, seconded by Ken Blank, to adopt *Ordinance No. 2025-3*, an ordinance providing for budget and appropriation of the Mokena Fire Protection District, Will and Cook Counties, and Illinois for the fiscal year beginning June 1, 2025. And ending May 31, 2026. Motion passed with a roll call vote as follows: Trustee Haas aye; Trustee Blank aye; Trustee Hennessy aye; Trustee Burkhardt aye; Trustee Warning aye.

The appropriate copies were signed. Ottosen Dinolfo Hasenbalg & Castaldo, Ltd. will publish and file the ordinance.

RENEWAL OF CD

A \$538k US Treasury Bill will be maturing shortly. We rolled that into a 1-year T-Bill to capture a yield of 4%; rates are anticipated to drop in the coming quarters.

No action required.

APPROVAL OF JOB DESCRIPTION – FIRE CHIEF

The job description for the Fire Chief was reviewed.

Ken Blank made a motion, seconded by Dennis Burkhardt, to approve the job description for the Fire Chief as presented. Motion passed with a roll call vote as follows: Trustee Haas aye; Trustee Blank aye; Trustee Hennessy aye; Trustee Burkhardt aye; Trustee Warning aye.

APPROVAL OF JOB DESCRIPTION – DEPUTY FIRE CHIEF

The job description for the Deputy Fire Chief was reviewed.

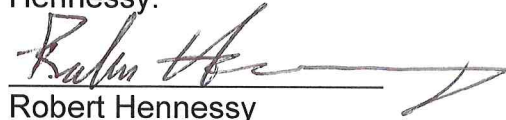
Ken Blank made a motion, seconded by Dennis Burkhardt, to approve the job description for the Deputy Fire Chief as presented. Motion passed with a roll call vote as follows: Trustee Haas aye; Trustee Blank aye; Trustee Hennessy aye; Trustee Burkhardt aye; Trustee Warning aye.

CLOSED SESSION

None

ADJOURNMENT

The meeting was adjourned at 8:12 PM after a motion by Robert Hennessy.

A handwritten signature in dark ink, appearing to read 'Robert Hennessy', is written over a horizontal line.

Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Rebecca Duffy