



Mokena Fire Protection District

Honoring the past - Embracing the future

MOKENA FIRE PROTECTION DISTRICT'S

TRUSTEE MEETING

October 8, 2024

The regular meeting of the Mokena Fire Protection District was held on Tuesday, October 8, 2024, at Mokena Fire Station #1 at 7:00 PM.

Administrative Offices

19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Trustees Roll Call:

Trustee Haas	Present
Trustee Blank	Present
Trustee Hennessy	Present
Trustee Burkhardt	Present
Trustee Warning	Absent

Others Present:

Chief Joe Cirelli, A/C Rick Campbell, Recording Secretary Keyla Darwent, John Williams with Hearne and Associates (until 7:20 PM), Lt. Adam Shefcik (arrived at 7:21 PM).

The meeting was called to order at 7:00 p.m. with a quorum present.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Blank made a motion, seconded by Robert Hennessy, to approve the minutes of the September 10, 2024, Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

FINANCE REPORT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to accept the Monthly Statement as presented. Motion passed with all ayes.

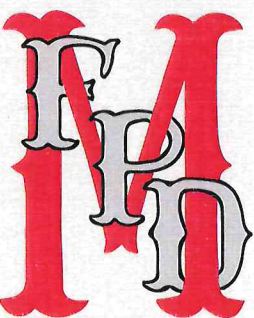
The cost recovery billing information was reviewed.

APPROVAL OF BILLS

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Mokena Fire Protection District's
Trustee Meeting – October 8, 2024

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, and Frankfort*



www.mokenafire.org

Established 1883

Organized 1917

Fire Station #2

10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3

10855 W. 183rd Street
Orland Park, IL 60467
(708) 479-3785

Robert Hennessy made a motion, seconded by Ken Blank, to pay the monthly bills in the amount of \$306,379.66 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Bill Haas would like to thank the Lion's Club for all the hard work they put in for the Pancake Breakfast. They were a great help.

Ken Blank would like to thank everyone for their assistance with the Pancake Breakfast. He also wants to thank Chief Cirelli for cooking and Kathy & Keyla for their help with the Pancake Breakfast.

CALENDAR AND CHECKLIST

The annual audit will be presented by our auditor John Williams later in this meeting.

Next month we will consider the tax levy ordinance for the upcoming budget year.

FIRE MARSHAL'S REPORT

The code enforcement report and community risk reduction surveys were reviewed by the Board.

REVIEW AND APPROVAL OF FISCAL YEAR ENDING 2024 AUDIT

John Williams from Hearne & Associates presented and reviewed the annual audit report.

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to approve the FY 2024 Annual Audit as presented. Motion passed with all ayes.

ASSISTANT CHIEF CAMPBELL'S REPORT

Update on the ambulance remount project:

- The Horton Module has been walnut blasted.
- The Horton Module received 2 coats of epoxy primer with corrosion prevention and 3 coats of high build primer.
- The Horton Module's underside has received 2 coats of paint and 3M undercoating to prevent corrosion.

Truck 92 (Pierce), out of Station 2, is out of service due to worn front brakes and the PTO leaking. Chandler Services are replacing the front brakes and both gaskets for the PTO. The approximate cost for the front brakes and the PTO is \$3,400.

American Test Company (ATC) performed the annual inspections on our aerial ladder, ground ladders, and all three high lifts. All three of these components have passed. Underwriter Laboratories (UL) will be performing the annual inspections on our fire pumps at the end of this month.

The bunk room project at Station 1 will begin on October 11th. The approximate completion time will be 6 weeks. We have several MFPD members that will be assisting with the completion of this project along with local contractors.

Preferred Window and Door came out on Friday, October 4, 2024, and replaced the front entrance door at Station 1. The new door did not fit properly (1 1/2" off the ground) in the existing opening and a new door has been ordered at no extra cost to MFPD.

The MFPD would like to thank Rogers Towing for delivering the vehicle that was used at the pancake breakfast to demonstrate the tools we use to extricate patients from vehicles. This was a well-attended event, drawing people of all ages.

The Board approved the following Class Requests:

- Brandon Ciara Instructor I
- Dave Porter Trench Rescue Technician – Level II
- Andrew Pavnica Chicagoland Heavy Rescue Academy
- Dan Reimer Trench Rescue Operations

This month's training calendar was reviewed by the trustee members.

FIRE CHIEF CIRELLI'S REPORT

Full-time applications were due on September 20th. There are 7 candidates that met the minimum criteria to take the exam. The exam will be held on Thursday night at Station #1. It will cost approximately \$4,000 for the testing process.

We have been working through the Lexipol policy manual, with personnel policies being the first section. Several policies have been reviewed by our attorney and have been recommended to be approved in the first batch.

The Chief will provide copies of the policies at the meeting, and they'll be an agenda item for approval at the following Trustee Meeting.

Regarding the policies, those policies that directly impact wages, benefits, mandatory subjects of bargaining, or on the advice of legal counsel will be brought to the board for approval. Those policies that are germane to day-to-day operations should be approved by administration. The Board agrees.

The bunkroom remodel project will officially begin on Friday. The training/meeting room will be converted into a bunk room during construction. This will necessitate us holding our November Trustee Meeting in the bay.

The Pancake Breakfast / Open House was held on Sunday, October 6th from 7:30 AM — 12:00 PM and was very well-attended. The weather was perfect, and we received many positive comments.

The Boy Scout Troops 40 and 41 is conducting an annual spaghetti dinner fundraiser on October 19th. They are requesting a "Ride to school in a fire truck" as a raffle item. The Board agrees to assist and have a "Ride to school in a fire truck" as a raffle item.

Last month we discussed the possibility of an updated department picture. The Board agrees to pursue updating our department picture.

Keyla is working on scheduling the awards dinner at Jamo's Live, for a Friday evening in February.

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for September.

CORRESPONDENCE

A donation was received as a "thank you" to the MFPD.

APPROVAL OF HEALTH/DENTAL INSURANCE RENEWAL

Our annual medical/dental healthcare premium has increased by 2% in dental and 10.5% in medical.

Ken Blank made a motion, seconded by Robert Hennessy, to approve the annual medical/dental healthcare premium. Motion carried with all ayes.

APPROVAL OF KEYLA DARWENT TO POSITION OF OFFICE COORDINATOR

Dennis Burkhardt made a motion, seconded by Ken Blank, to approve Keyla Darwent's position as Office Coordinator, effective October 11, 2024, at a salary grade of Q. Motion passed with all ayes.

CLOSED SESSION

None

ADJOURNMENT

The meeting was adjourned at 7:40 PM after a motion by Robert Hennessy.


Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Keyla Darwent