



Mokena Fire Protection District

Honoring the past - Embracing the future

MOKENA FIRE PROTECTION DISTRICT'S

TRUSTEE MEETING

September 10, 2024

Administrative Offices

19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1

19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2

10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3

10855 W. 183rd Street
Orland Park, IL 60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



The regular meeting of the Mokena Fire Protection District was held on Tuesday, September 10, 2024, at Mokena Fire Station #1 at 7:00 PM.

Trustees Roll Call:

Trustee Haas	Present
Trustee Blank	Present
Trustee Hennessy	Present
Trustee Burkhardt	Present
Trustee Warning	Present

Others Present:

Chief Joe Cirelli, A/C Rick Campbell, Recording Secretary Nancy Feigel.

The meeting was called to order at 7:00 p.m. with a quorum present.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to approve the minutes of the August 13, 2024, Decennial meeting. Motion passed with all ayes.

Craig Warning made a motion, seconded by Ken Blank, to approve the minutes of the August 13, 2024, Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

FINANCE REPORT

Craig Warning made a motion, seconded by Robert Hennessy, to accept the Monthly Statement as presented. Motion passed with all ayes.

The cost recovery billing information was reviewed.

APPROVAL OF BILLS

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Mokena Fire Protection District's
Trustee Meeting – September 10, 2024

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, and Frankfort*

Robert Hennessy made a motion, seconded by Craig Warning, to pay the monthly bills in the amount of \$148,732.23 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Robert Hennessy would like to thank Chief Cirelli, Eng. Hullinger, and Lt. Newton for going to the Lion's Club meeting to talk about Project Fire Buddies. The Lion's Club generously donated to Project Fire Buddies.

CALENDAR AND CHECKLIST

The annual audit is being finalized and should be ready for presentation at the October meeting.

The annual Treasurer's Statement of Receipts and Disbursements will be reviewed in the October meeting.

FIRE MARSHAL'S REPORT

The code enforcement report and community risk reduction surveys were reviewed by the Board.

ASSISTANT CHIEF CAMPBELL'S REPORT

Update on the ambulance remount project:

- The new chassis is being prepped for the Horton Module.
- The interior upholstery has been sent out to be reupholstered and the floor will be removed this week.
- Emergency Vehicle Technologies (EVT) will be working with Chandler this week to plan and lay out the emergency lighting for the module and chassis.

Truck 92 (Pierce) out of Station 2, had both steer tires replaced due to being worn; Pomp's Tire replaced both tires. The truck was out of service for the day. The cost for the tires was approximately \$2,500.

Zeiter's Septic replaced a worn UV bulb that was causing the filtration system not to work properly. MFPD stocks this UV bulb due to its availability. The cost for this repair and to restock the UV bulb was approximately \$500.

Proline Fence did not include the nylon rollers for the 20' cantilever gate for the Station 2 training area. The original quote was \$4,050. The new price for this replacement that now includes the nylon rollers and repairing any loose areas of the fence is \$4,800.

Nancy and A/C Campbell will be attending the Illinois Fire Service Conference on September 15th and 16th in Peoria. They will be assisting with vendor and apparatus placement. Once again, this year will include a combined conference with the Illinois Association of Fire Protection Districts (IAFPD) and the Illinois Fire Chiefs Association (IFCA) in hopes to attract a wider group of exhibitors and visitors.

The Board approved the following Class Requests:

- Adam Meyer Fire Investigator
- Adam Meyer Surface Water Operations
- Adam Meyer Confined Space Rescue Technician
- Dave Porter Confined Space Rescue Technician

This month's training calendar was reviewed by the trustee members.

FIRE CHIEF CIRELLI'S REPORT

We received a written notification that the health insurance increase will be approximately 10.5% (approximately \$86,000). Renewal of the health insurance will be an agenda item at the November meeting.

The promotional exam process for lieutenant has been completed and the preliminary promotional list has been posted. Congratulations to all candidates on their performance during the assessment!

Full-time firefighter applications were due on August 19th; we received nine applicants, three of which had completed and submitted the application and required paperwork. Six of the applicants did not. Considering the low numbers, we re-opened and extended the application period until September 20th.

The OSHA investigation that Chief Cirelli reported on several months ago, resulting from two firefighters who experience heat related issues following a structure fire, has been closed. The OSHA inspection found no violations. The Trustees reviewed the letter that was attached.

Chief Cirelli has been working on a financial analysis and forecast to determine the feasibility, and most importantly the sustainability, of

implementing Battalion Chiefs. This was a recommendation from the Decennial Committee.

We are working through the Lexipol policy manual, with personnel policies being the first section. Several policies have been reviewed by our attorney and have been recommended to be approved in the first batch. Chief Cirelli should have a handful of policies for the board to review by next month. Chief Cirelli will discuss the policies that will be approved at the board level, with the rest being approved by the Fire Chief.

The Pancake Breakfast / Open House will be held on Sunday, October 6th from 7:30 — 12:00.

The Senior's Luncheon was held September 9, 2024. Around 25 – 30 people attended. We received great feedback from the attendees.

Keyla reached out to a few photographers for updated department pictures. Spartan Photography gave us the best quote and is willing to work with our varying schedules. The approximate cost for the photos is \$2,000.00. The Board will consider approving the budget for department photos and discuss the matter at next month's meeting.

Mokena Village is putting together an updated comprehensive plan. You can share your ideas of ways to improve Mokena at www.planmokena.org.

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for August.

CORRESPONDENCE

None

APPROVAL OF FISCAL YEAR IN REVIEW

Robert Hennessy made a motion, seconded by Ken Blank, to approve the Fiscal Year in Review as presented. Motion carried with all ayes.

APPROVAL OF FIRE STATION #1 DORM REMODEL BUDGET

The project for Station 1's dorm remodel was discussed and is not to exceed a budget of \$30,000. The approximate cost will be \$26,300. If costs don't exceed \$30,000, we will be able to add vinyl flooring for the firemen's living area; the cost will be approximately \$2,500 for the flooring.

Craig Warning made a motion, seconded by Dennis Burkhardt, to approve the Station 1 dorm remodel budget. Motion passed with all ayes.

REPLACEMENT OF FRONT FOYER DOOR

The front foyer door has been a problem for several years. When the weather changes, so does the ability to open the door. The existing front entrance door is bent and unable to be repaired. Assistant Chief Campbell has a proposal on the replacement of the foyer door, which is a budgeted item. The approximate cost for this budgeted door is \$4,650.

Robert Hennessy made a motion, seconded by Craig Warning, to approve the replacement of the front foyer door at Station 1. Motion passed with all ayes.

CLOSED SESSION

None

ADJOURNMENT

The meeting was adjourned at 7:50 PM after a motion by Robert Hennessy.



Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Nancy Feigel