



Mokena Fire Protection District

Honoring the past - Embracing the future

MOKENA FIRE PROTECTION DISTRICT'S TRUSTEE MEETING

April 9, 2024

The regular meeting of the Mokena Fire Protection District was held on Tuesday, April 9, 2024, at Mokena Fire Station #1 at 6:00 PM.

Administrative Offices

19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1

19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2

10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3

10855 W. 183rd Street
Orland Park, IL 60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



Trustees Roll Call:

Trustee Haas	Present
Trustee Blank	Present
Trustee Hennessy	Present
Trustee Burkhardt	Absent
Trustee Warning	Present

Others Present:

Chief Joe Cirelli, A/C Rick Campbell, Recording Secretary Keyla Darwent.

The meeting was called to order at 6:00 p.m. with a quorum present.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Craig Warning made a motion, seconded by Ken Blank, to approve the minutes of the March 12, 2024, Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

FINANCE REPORT

Craig Warning made a motion, seconded by Robert Hennessy, to accept the Monthly Statement as presented. Motion passed with all ayes.

The cost recovery billing information was reviewed.

APPROVAL OF BILLS

Ken Blank made a motion, seconded by Craig Warning, to pay the monthly bills in the amount of \$227,207.23 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Robert Hennessy would like to thank the MFPD for the kind words and floral arrangement sent to him for the passing of his brother.

CALENDAR AND CHECKLIST

The certificate of tax-exempt property has been filed with the County Supervisor of Assessments.

The regular scheduled meetings of the Board have been posted.

Statements of Economic Interest should be completed soon. If not finished, please fill out and submit the Statement of Economic Interest.

FIRE MARSHAL'S REPORT

The code enforcement report and community risk reduction surveys were reviewed by the Board.

ASSISTANT CHIEF CAMPBELL'S REPORT

Update on the ambulance remount project:

- Alexis Fire — A representative came out on Friday April 5th, to evaluate the ambulance; MFPD is waiting to receive the bid proposal.
- Chandler Services — Dave Chandler has obtained the two certifications that are needed for this remount project. MFPD is waiting to receive the bid proposal.

Engine 92 (HME) out of Station 2 was out of service for approximately 1 week due to worn tie rod ends, kingpins, and front springs. Chandler Services repaired the front suspension, and the engine is now back in service. The approximate cost for this repair was \$9,900.

Ambulance 93 (Freightliner) out of Station 3 was out of service for 1 week due to a drivability issue, Chandler Services found multiple valves out of adjustment on the cylinders and a faulty intake nox sensor. The ambulance is now back in service. The approximate cost for this repair was \$3,000.

Gene May Heating and Cooling came out on March 18, to install the parts that Nederman ordered. During the installation, they discovered the exhaust removal system needs more in-depth repairs. Nederman ordered additional parts. Nederman will be covering the cost of these repairs.

On March 21st at approximately 14:30, MFPD responded to an electrical fire at 19001 Old LaGrange Road. The fire was contained to the electrical panel that serviced the elevator. There were no injuries reported.

The Board approved the following Class Requests:

- | | |
|------------------|--------------------------|
| • Jake Ruhbeck | Structural Collapse |
| • Michael Biniak | Rope Operations |
| • Adam Meyer | Fire Truck Electrical F4 |
| • Rick Campbell | FDIC |
| • Mike Dreger | FDIC |

The March training calendar was reviewed by the trustee members.

FIRE CHIEF CIRELLI'S REPORT

The draft budget for FY'25 was presented at the meeting. This will be approved as the tentative budget and approved at the May meeting, in which the attorney and accountant will be present.

We are waiting for rates for our liability insurance, though we were just notified that those will also increase by 30%. Those policies are renewed in July, so we have some time.

We have one employee who remains out on a duty-related injury.

Chief Cirelli has been working with attorney Motylinski on a draft Chiefs Contract. This will be an agenda item at the Trustee Meeting in May. John will be present to answer any questions that the trustee members may have.

Chief Cirelli would like to update the following policies, all relating to non-sworn civilian personnel, to be effective June 1, 2024:

- MFPD non-sworn health insurance benefits
- MFPD non-sworn PTO policy

These are agenda items and were reviewed with the Board.

As the MFPD transitions to salary grades for non-sworn personnel, we'll need to adopt the job descriptions and salary ranges for the Fire Marshal and Secretary. This will be an agenda item at the Trustee Meeting in May.

It's also time to make an adjustment to the Civilian Salary Schedule. Chief Cirelli recommends adjusting the cost of living to 2.75%, which is in line with the CBA and his contract. This will also be an agenda item at the May meeting.

We are still working with Local 4270 on a potential modified work program.

We have grant funding available, which can be used for a variety of communication, command, and control functions. The Board agrees with Chief Cirelli to explore grant funding for the acquisition of a drone.

We want to acknowledge the hard work of Lt. Kobialko and his crew for their time and effort in painting the kitchen area at station #2.

The next Decennial Committee meeting is scheduled for Tuesday, April 30th at 7:00 PM.

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for March.

CORRESPONDENCE

The MFPD received a thank you card, on behalf of the Ferraro family, for sympathy flowers sent for the loss of their loved one.

APPROVAL OF ORDINANCE SETTING TRUSTEE COMPENSATION

An ordinance setting Trustee compensation of the Board of Trustees of the Mokena Fire Protection District.

Craig Warning made a motion, seconded by Robert Hennessy, to approve *Ordinance 2024-1*, Motion passed with a roll call vote as follows: Trustee Haas aye; Trustee Blank aye; Trustee Hennessy aye; Trustee Warning aye. Trustee Burkhardt was absent.

APPROVAL OF WORKER'S COMPENSATION RENEWAL

We received a quote from Illinois Public Risk Fund, our workers' compensation carrier, for renewal. There are two options: a zero deductible at \$394,000 and a \$25,000 deductible (per claim) at \$254,500. After a five-year loss analysis, we recommend renewing it with a \$25,000 deductible.

Craig Warning made a motion, seconded by Robert Hennessy, to approve renewing the IPRF worker's compensation with a \$25,000 deductible. Motion passed with all ayes.

APPROVAL OF PERSONNEL POLICY FOR NON-SWORN EMPLOYEES (HEALTH INSURANCE) – EFFECTIVE JUNE 1, 2024

Robert Hennessy made a motion, seconded by Craig Warning, to approve the personnel policy for non-sworn employees (health insurance) – effective June 1, 2024, that was distributed during the Trustee Meeting. Motion passed with all ayes.

APPROVAL OF PERSONNEL POLICY FOR NON-SWORN EMPLOYEES (PAID TIME OFF) – EFFECTIVE JUNE 1, 2024

Craig Warning made a motion, seconded by Ken Blank, to approve the personnel policy for non-sworn employees (paid time off) – effective June 1, 2024, that was distributed during the Trustee Meeting. Motion passed with all ayes.

CLOSED SESSION

None

ADJOURNMENT

The meeting was adjourned at 6:57 PM after a motion by Robert Hennessy.

A handwritten signature in black ink, appearing to read "Robert Hennessy", written over a horizontal line.

Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Keyla Darwent