



Mokena Fire Protection District

Honoring the past - Embracing the future

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING January 9, 2024

Administrative Offices

19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1

19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2

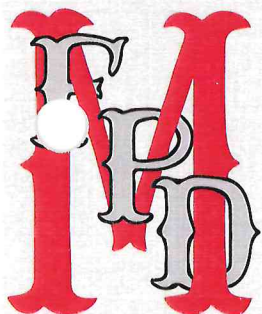
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3

10855 W. 183rd Street
Orland Park, IL 60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



The regular meeting of the Mokena Fire Protection District was held on Tuesday, January 9, 2024, at Mokena Fire Station #1 at 7:00 PM.

Trustees Roll Call:

Trustee Haas	Present
Trustee Blank	Absent
Trustee Hennessy	Present
Trustee Burkhardt	Present
Trustee Warning	Present

Others Present:

Chief Joe Cirelli, A/C Rick Campbell, Recording Secretary Keyla Darwent.

The meeting was called to order at 7:00 p.m. with a quorum present.

Robert Hennessy made a motion, seconded by William Haas, to appoint Craig Warning Treasurer Pro-Tem for this meeting in the absence of Ken Blank. Motion passed with all ayes.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Craig Warning made a motion, seconded by Dennis Burkhardt, to approve the minutes of the December 12, 2023, Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

FINANCE REPORT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to accept the Monthly Statement as presented. Motion passed with all ayes.

The cost recovery billing information was reviewed.

APPROVAL OF BILLS

Robert Hennessy made a motion, seconded by Craig Warning, to pay the monthly bills in the amount of \$149,520.59 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Craig Warning- Please drive carefully. It's slippery outside.

CALENDAR AND CHECKLIST

The certificate of tax-exempt property has been filed with the County Supervisor of Assessments.

The regular scheduled meetings of the Board have been posted.

Statements of Economic Interest should be completed within the next couple of months.

FIRE MARSHAL'S REPORT

The code enforcement report and community risk reduction surveys were reviewed by the Board.

ASSISTANT CHIEF CAMPBELL'S REPORT

Ambulance 91 (Freightliner) out of Station 1 was out of service due to a faulty left front hub assembly. The left front bearing and seal were replaced. Also, the ambulance had a faulty Diesel Nitrogen Oxide sensor (Nox) causing the check engine light to stay on. The approximate cost to replace the left front bearing and Nox sensor was approximately \$2,300. The ambulance is now back in service.

Ambulance 92 (Freightliner) out of Station 2 was out of service due to a faulty Diesel Exhaust Fluid control head. Chandler Services replaced the control head, and the ambulance is now back in service. The approximate cost for this repair was \$1,550.

MFPD has received a bid from Northwest Freightliner in the amount of \$92,960 for a 2025 chassis for the new ambulance. MFPD is looking to approve the purchase of this chassis. This is an agenda item.

As far as the ambulance remount project goes, we are waiting on pricing, which includes keeping the Supplement Restraint System in the ambulance module, from three different vendors. These vendors include Alexis Fire, Foster Coach, and Fire Service.

MFPD has renewed the bi-monthly service contract with Zeiteds Septics for approximately \$4,350. This service contract covers the cleaning, maintenance, and remote monitoring of this system.

The Protective Gear Division has submitted a purchase order for three complete sets of Globe Classix turnout gear. Each set of turnout gear is replaced approximately every 10 years following the NFPA 1851 standard. The approximate cost for this gear is \$10,434, which is a budgeted item.

The December training calendar was reviewed by the trustee members.

FIRE CHIEF CIRELLI'S REPORT

The financial management resource manual is due for its annual update. There were very minor changes. Approval is an agenda item.

We received notice from our current worker's compensation carrier, Illinois Public Risk Fund, that we will be quoted an over 30% increase in premiums due to losses (letter is attached). This will equate to approximately \$100,000. We are working with IPRF, as well as Local 4270, to determine if there is anything we can do to curtail the losses in the future.

Items that have been requested through the Will County ARPA grant (\$50,000) have been ordered through Laraway Communications Center (LCC). We should receive the items in the next few months.

We currently have one employee out on a shoulder injury for six weeks and another employee who will be out for eight weeks for non-work related surgery.

The trustee members agreed to schedule the next Decennial Committee meeting for March 12, 2024.

We are beginning to analyze the incidents from 2023. What do know that 2023 was our busiest year, with 2,988 responses. This is up from 2,966 last year.

Miscellaneous

There has been a lot of effort in coordinating a potential response for refugees being dropped-off within our jurisdiction. Will County EMA has taken the lead on sharing information as it becomes available. We've been in contact with Police Department leadership on a regular basis.

The coloring contest and essay winners be announced at February's Trustee Meeting. The Trustees agreed to a 6:00 PM start for the February 13, 2024, meeting, which will be followed by the award ceremony at 7:00 p.m.

The awards dinner be held on February 16th at Jamo's live. The event will begin at 6:00 p.m. and conclude at 10:00 p.m. A buffet dinner will be served, and we will have an open bar for the first hour; cash bar begins at 7:00 p.m.

Chief Cirelli advised there was a potential to lease a portion of the front lot of station #3 to a company who would construct a cellular phone tower. The board asked the Chief to investigate further. The Chief will report back at a future meeting.

Agenda Items

- Awarding of bid for 2024 Freightliner chassis
- Approval of Financial Resource Manual
- Declare items as surplus

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for December.

CORRESPONDENCE

A donation was received in memory of Kenneth Warning.

A donation was received as a thank you for the firemen's service.

AWARD BID- CHASSIS

A legal notice was posted on December 20, 2023, for the bidding process for a new chassis for the new ambulance. The sealed bids were accepted until noon on January 9, 2024, and were publicly opened on January 9, 2024, at 1:00 p.m. There was only one bid received, which was from Northwest Freightliner in the amount of \$92,960. This bid met all the

requirements. The 2025 chassis for the new ambulance is due to arrive in June this year.

Craig Warning made a motion, seconded by Robert Hennessy, to accept Northwest Freightliner's bid for the new chassis at a cost of \$92,960. Motion passed with all ayes.

FINANCIAL RESOURCE MANAGEMENT MANUAL- UPDATE

Craig Warning made a motion, seconded by Robert Hennessy, to approve the Financial Resource Manual updates that were distributed at this Trustee Meeting. Motion passed with all ayes.

DECLARE SURPLUS

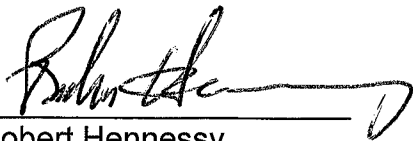
Robert Hennessy made a motion, seconded by Craig Warning, to declare a smoker as surplus. Motion passed with all ayes.

CLOSED SESSION

None

ADJOURNMENT

Meeting was adjourned at 8:02 PM after a motion by Robert Hennessy.



Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Keyla Darwent