



Mokena Fire Protection District

Honoring the past - Embracing the future

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING AUGUST 8, 2023

Administrative Offices

19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1

19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2

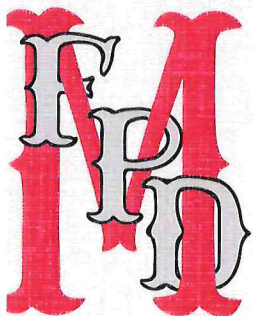
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3

10855 W. 183rd Street
Orland Park, IL 60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



The regular meeting of the Mokena Fire Protection District was held on Tuesday, August 8, 2023, at Mokena Fire Station #1 at 7:00 PM.

Trustees Roll Call:

Trustee Haas	Present
Trustee Blank	Present
Trustee Hennessy	Absent
Trustee Burkhardt	Absent
Trustee Warning	Present

Others Present:

Chief Joe Cirelli, A/C Rick Campbell, Recording Secretary Nancy Feigel

The meeting was called to order at 7:00 p.m. with a quorum present.

Ken Blank made a motion, seconded by William Haas, to appoint Craig Warning secretary pro tem in the absence of Trustee Hennessy. Motion passed with all ayes.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Blank made a motion, seconded by Craig Warning, to approve the minutes of the July 11, 2023, Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

FINANCE REPORT

Ken Blank made a motion, seconded by Craig Warning, to accept the Monthly Statement as presented. Motion passed with all ayes.

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, and Frankfort*

APPROVAL OF BILLS

Ken Blank made a motion, seconded by Craig Warning, to pay the monthly bills in the amount of \$232,872.14 as presented. This amount includes an invoice for Reliable Fire for \$2,310.00 that is not in the original report. Motion passed with all ayes.

TRUSTEES' REPORT

Trustee Blank commented that he was pleased we participated in the National Night Out sponsored by the Mokena Police on August 1.

CALENDAR AND CHECKLIST

We anticipate that the annual audit will be presented at the October or November Trustee meeting.

The annual Treasurer's Statement of Receipts and Disbursements will be prepared in September.

The annual Tax Levy Ordinance will be adopted in November.

FIRE MARSHAL'S REPORT

The code enforcement report and community risk reduction surveys were reviewed by the Board.

ASSISTANT CHIEF CAMPBELL'S REPORT

Ambulance 91 will be getting new rear brakes this month at a cost of approximately \$2,500.

Air One was at Station 1 on July 13th and replaced the old cascade system with a new one. Thank you to the shift crews at Station 1 for cleaning, painting and installing Fiberglass Reinforced Panels to protect the walls.

The bridge on Wolf Road over Interstate 80 is tentatively scheduled to be open on August 25, 2023.

We responded to a fire alarm on 191st Street and the responding units reported smoke in one of the units. The sprinkler system extinguished the fire which was contained to the one unit.

We participated in a 3-day Rescue Task Force drill at Carl Sandburg High School. This drill was well attended by several agencies and was hosted by Palos FPD and Orland FPD.

The Board approved the following Class Requests:

- Dave Porter Higher Education
- Dan Reimer Surface Water Operations

The August training calendar was reviewed by the Board.

FIRE CHIEF CIRELLI'S REPORT

The Laraway Communications Center (LCC) has approved a 10% rate increase, with another 10% increase anticipated for next year.

Will County has issued a \$50,000 grant to each emergency agency for the sole purpose of communications. LCC will be acting as grant administrator. We will be applying for a combination of iPads (for CAD), radios and other communications related equipment.

The FEMA Assistance to Firefighters Grant purchase has been complete. The SCBA air compressor has been installed and the gear washer/dryer will be installed soon. We are responsible for 10% of the expenditure, while FEMA covers 90%.

The Board would like to host an employee recognition dinner this year or early next year.

The Board agreed to invite 1-2 members of Local 4270 to attend the meetings for the Decennial Committee on Local Government Efficiency.

All members of the Board need to complete the electronic training for the Open Meetings Act.

Engineer Mike Hullinger is the head of Mokena's chapter of Fire Buddies. Fire Buddies offers support and gives back to children fighting serious illness. He has been informed that we have our first fire buddy!

Chief Cirelli handed out the Fiscal Year in Review to be presented for adoption at the September meeting.

Twenty-two Customer Satisfaction Surveys received in the past few months were shared with the Board.

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for July.

CORRESPONDENCE

None

AWARD BID – STATION #3 EXTERIOR PAINTING

We posted a legal notice on July 26 for the bidding process for painting the exterior of Station 3. The sealed bids were accepted until Noon on August 7 and were publicly opened on August 7 at 1:00 p.m. There were six bids received, ranging from 70,000 to 18,000. The lowest bid did not meet all the requirements.

Ken Blank made a motion, seconded by Craig Warning, to accept J & K Painting's bid for the exterior painting at Station 3 at a cost of \$19,575.00. Motion passed with all ayes.

PURCHASE OF PROTECTIVE GEAR

The Protective Gear Division has submitted a purchase order for three complete sets of Globe Classix turnout gear. Each set of turnout gear is replaced approximately every 10 years following the NFPA 1851 standard. The approximate cost for this gear is \$10,316.00.

Ken Blank made a motion, seconded by Craig Waring, to purchase three sets of turnout gear as presented. Motion passed with all ayes.

ADMINISTRATIVE SUPPORT PERSONNEL

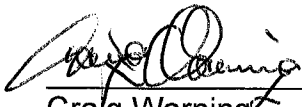
A discussion ensued on administrative support and the plan moving forward. Nancy will be retiring early next year and is interested in continuing to work as a Payroll Specialist on a part-time basis. A salary schedule for each clerical support position was also discussed. The Board would like to discuss the Payroll Specialist position and salary schedule at a future meeting. We would need to hire a part-time receptionist to ensure we have coverage on the administrative side during the week. The Board agrees to advertise for a part-time receptionist immediately.

CLOSED SESSION

None

ADJOURNMENT

Meeting was adjourned at 8:35 PM after a motion by Craig Warning.

A handwritten signature in black ink, appearing to read "Craig Warning", is written over a horizontal line.

Craig Warning
Secretary Pro Tem, Board of Trustees

Recording Secretary: Nancy Feigel