



Mokena Fire Protection District

Honoring the past - Embracing the future

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING MAY 9, 2023

The regular meeting of the Mokena Fire Protection District was held on Tuesday, May 9, 2023, at Mokena Fire Station #1 at 6:00 PM.

Administrative Offices

19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1

19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2

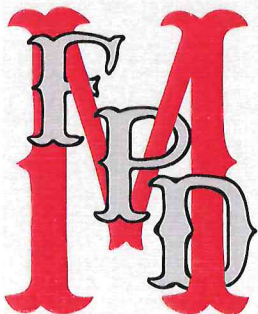
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3

10855 W. 183rd Street
Orland Park, IL 60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



Present: President William Haas, Secretary Robert Hennessy, Trustee Craig Warning, Trustee Dennis Burkhardt (at 6:20 pm), Chief Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Absent: Treasurer Ken Blank

Visitor: Accountant James Howard

Robert Hennessy made a motion, seconded by William Haas, to appoint Craig Warning Treasurer Pro-Tem for this meeting in the absence of Ken Blank. Motion passed with all ayes.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Craig Warning made a motion, seconded by Robert Hennessy, to approve the minutes of the April 11, 2023, Trustee meeting. Motion passed with all ayes.

Robert Hennessy made a motion, seconded by Craig Warning, to approve the minutes of the April 11, 2023, Closed Session Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

FINANCE REPORT

Robert Hennessy made a motion, seconded by Craig Warning, to accept the Monthly Statement as presented. Motion passed with all ayes.

APPROVAL OF BILLS

Robert Hennessy made a motion, seconded by Craig Warning to pay the monthly bills in the amount of \$398,281.33 as presented. Motion passed with all ayes.

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, and Frankfort*

TRUSTEES' REPORT

None

CALENDAR AND CHECKLIST

The hearing and adoption of the budget will be an agenda item at the July meeting.

The review of insurance coverages and re-appointment of a Fire Commissioner are agenda items later in this meeting.

FIRE MARSHAL'S REPORT

The code enforcement report and community risk reduction surveys were reviewed by the Board.

ASSISTANT CHIEF CAMPBELL'S REPORT

The reserve international ambulance was out of service due to a faulty exhaust gas valve (EGR) and EGR coolers that were leaking. The rear brakes were also replaced. The approximate cost for these repairs was \$12,000. The ambulance is back in service.

Truck 92 (Pierce) out of Station 2 will be going to MacQueen Emergency for routine maintenance on the frame rails and torque box.

Engine 92 (HME) out of Station 2 will be going to Chandler Services when the parts are available, to have the low air module replaced at approximately \$1500.

DL Comforts will be replacing the faulty control head on the west bay heater at Station 1 for approximately \$500.

Illinois Department of Public Health (IDPH) will be doing their annual inspection of the ambulances on May 24. The EMS Division will be inspecting all non-transport vehicles. The appropriate paperwork will be submitted to IDPH.

The Board approved the following Class Requests:

- Andrew Pavnica Rope Operations
- Dan Reimer Swift Water Rescue Technician

The May training calendar was reviewed by the Board.

FIRE CHIEF CIRELLI'S REPORT

Accountant James Howard went over the FY24 Proposed Budget and provided a financial overview of the district's finances. The public hearing and approval for the budget will be an agenda item at the July meeting.

Manhattan/Peotone Fire Protection District and the Village of Oak Forest have not utilized the services of the Mokena maintenance program in quite a while. The Trustees agree to terminate these maintenance agreements and provide notice of termination as outlined in Section 5 of the agreements. We are evaluating the agreement with Tinley Park Fire Department as they have not utilized our services in quite a while.

We have one employee out on a duty-related injury to his knee. Another employee is out on a reported duty-related injury to his hand and is being evaluated by a hand surgeon.

Congratulations to Lieutenant Gotter who retired on May 2, 2023. As a result of his retirement, we had vacancies in the Lieutenant and Engineer ranks. The Fire Commission promoted Adam Shefcik to Lieutenant and Stewart Romadka to Engineer. We will hold a promotional ceremony at the June meeting.

Congratulations to Jake Ruhbeck and Samantha on the birth of their son Levi, who was born on May 3, 2023.

The Trustees have no objection to hiring a company to cut the grass behind Station 2 near the training area at a cost of \$50.00 per cut.

Local 4270 is interested in starting a chapter of Project Fire Buddies. Project Fire Buddies brings joy to kids struggling with serious illnesses. We are very excited about this new venture.

Seven Customer Satisfaction Surveys received in the past month were shared with the Board.

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for April.

CORRESPONDENCE

The Seniors Luncheon will be held on Thursday, May 18, with the topic "*How to Prevent Fall Injuries*".

Family Fun Day will be held on Saturday, June 3, from 11:00 am – 1:00 pm.

A thank you note was received from Laraway Communications Center for the breakfast we provided during National Public Safety Telecommunicators Week.

APPROVAL OF LIABILITY, CYBER, ACCIDENT AND HEALTH INSURANCE

Our liability insurance is up for renewal, at a cost of \$76,709, an increase of approximately 7%. Our Accident and Health (gap insurance) is up for renewal at a cost of \$18,623, approximately a 19% increase. Cyber insurance, also up for renewal, is \$5,916. Robert Hennessy made a motion, seconded by Dennis Burkhardt, to approve the renewal of these policies. Motion passed unanimously.

RE-APPOINTMENT OF RICK BARZ – FIRE COMMISSIONER

Robert Hennessy made a motion, seconded by Craig Warning, to re-appoint Rick Barz as a Fire Commissioner for an additional three years. Motion passed with all ayes.

Re-APPOINTMENT OF CHIEF CIRELLI TO PENSION FUND

Craig Warning made a motion, seconded by Dennis Burkhardt, to re-appoint Chief Cirelli to the Pension Fund. Motion carried.

APPROVAL OF ORDINANCE 2023-1 CREATING AND AUTHORIZING A COMMITTEE PURSUANT TO THE DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to approve Ordinance No. 2023-1, *an ordinance creating and authorizing a committee pursuant to the decennial committees on local government efficiency act*. Motion passed with a roll call vote as follows: Trustee Haas aye; Trustee Hennessy aye; Trustee Burkhardt aye; Trustee Warning aye.

FUTURE SITE VISITS TO FACILITIES

Chief Cirelli will contact the Trustees with some dates for a site visit to the Fire Stations.

PUBLIC HEARING – TENTATIVE BUDGET FISCAL YEAR ENDING MAY 31, 2024

Cancelled

APPROVAL OF TENTATIVE BUDGET FOR FISCAL YEAR ENDING MAY 31, 2024

Cancelled

SWEARING IN OF ANDREW PAVNICA

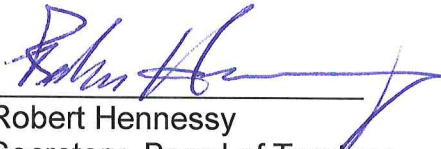
A ceremony was held for FF/PM Andrew Pavnica, who has completed his one-year probation with Mokena FPD. The Pledge of Allegiance was recited, and Pastor Tom Newton opened in prayer. Chief Cirelli welcomed all those in attendance and spoke about Andrew and his history as a firefighter. Andrew was presented with his challenge coin engraved with #52, which denotes his place in the history of the district. Trustee Bill Haas read the Oath of Office to Andrew and Lucia Campos pinned the badge on Andrew. Refreshments followed.

CLOSED SESSION

None

ADJOURNMENT

Meeting was adjourned at 7:35 PM after a motion by Robert Hennessy.



Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Nancy Feigel