



Mokena Fire Protection District

Honoring the past - Embracing the future

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING NOVEMBER 14, 2023

Administrative Offices

19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1

19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2

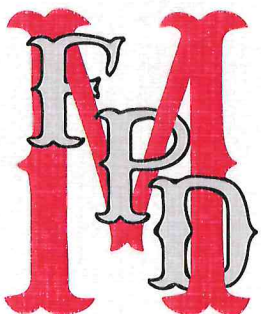
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3

10855 W. 183rd Street
Orland Park, IL 60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



The regular meeting of the Mokena Fire Protection District was held on Tuesday, November 14, 2023, at Mokena Fire Station #1 at 6:00 PM.

Trustees Roll Call:

Trustee Haas	Present
Trustee Blank	Present
Trustee Hennessy	Present
Trustee Burkhardt	Present
Trustee Warning	Absent

Others Present:

Chief Joe Cirelli, A/C Rick Campbell, Recording Secretary Nancy Feigel, Recording Secretary Keyla Darwent, Attorney John Motylinski

The meeting was called to order at 6:00 p.m. with a quorum present.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to approve the minutes of the October 10, 2023, Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

TRUTH IN TAXATION ACT PUBLIC HEARING ON 2023 LEVY ORDINANCE

Ken Blank made a motion to open the Truth in Taxation Hearing at 6:03 pm, seconded by Dennis Burkhardt. Motion passed with all ayes.

There were no public present; therefore, there were no questions.

Ken Blank made a motion to close the Truth in Taxation Hearing at 6:04 pm, seconded by Dennis Burkhardt. Motion passed with all ayes.

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, and Frankfort*

DISCUSSION AND POSSIBLE APPROVAL OF 2023 LEVY ORDINANCE

Robert Hennessy made a motion, seconded by Ken Blank, to approve Ordinance 2023-3, *an ordinance for the levying and assessing of taxes for the Mokena Fire Protection District in the Counties of Will and Cook and State of Illinois for 2023*. Motion passed with all ayes.

ANNUAL TRUSTEE TRAINING

Attorney John Motylinski reviewed the MFPD sexual harassment policy with the Trustees present.

All the Trustees present acknowledged their understanding and agreement of the MFPD sexual harassment policy.

FINANCE REPORT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to accept the Monthly Statement as presented. Motion passed with all ayes.

APPROVAL OF BILLS

Ken Blank made a motion, seconded by Robert Hennessy, to pay the monthly bills in the amount of \$334,137.39 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Trustee Blank expressed his condolences to the family of firefighter Andrew Price from the Chicago Fire Department who recently passed in the line of duty.

Trustee Hennessy thanked all the veterans for their service.

CALENDAR AND CHECKLIST

The annual Treasurer's Statement of Receipts and Disbursements is an agenda item later in the meeting.

The annual Tax Levy Ordinance was approved earlier in the meeting.

The annual harassment training for the Trustees' was reviewed earlier in the meeting.

FIRE MARSHAL'S REPORT

The code enforcement report and community risk reduction surveys were reviewed by the Board.

ASSISTANT CHIEF CAMPBELL'S REPORT

Underwriter Laboratories (UL) performed the annual inspections on our fire pumps, aerial ladder and ground ladders this month and they all passed. The waterway on the aerial ladder was not tested due to a crack in the elbow for the monitor; this part will be replaced this month.

We are looking to go out to bid for a 2025 Freightliner chassis. This chassis will be replacing the 2010 International ambulance chassis at an approximate cost of \$93,000.

We have received ambulance re-mount specifications from Alexis Fire at an approximate cost of \$171,138. An additional cost of up to \$20,000 could be incurred for updated electrical and emergency lighting, which will be determined before the bid. The body module from the 2010 International ambulance will be remounted on the new Freightliner chassis. We are looking to go out to bid for this re-mount project. This may be an agenda item for the December Trustee meeting.

Station 1 had four out of six bay heaters that were inoperable and exhaust pipe for the furnace that heats the generator room replaced at an approximate cost of \$3,300.

We met with Mokena Police, Emergency Services Disaster Agency and Mokena Public Works to develop a safety plan for the annual Mokena Parade of Lights that will be held on November 18.

The Board approved the following Class Requests:

- David Porter Fire Department Incident Safety Officer
- Joe Cirelli Fire Department Instructor's Conference
- Brandon Ciara Vehicle Machinery Technician
- Mike Dreger Youth Fire Setter Intervention Specialist

The November training calendar was reviewed by the Board.

FIRE CHIEF CIRELLI'S REPORT

We will be beginning the budget for Fiscal Year ending 2025.

Our first Decennial Committee will be held tonight at 7:00 pm.

We currently have one employee out with a shoulder injury.

Fire Prevention month has closed. A special thank you to Tom Murray, the shift personnel and Kathy Ferraro for making this a great success.

We will be participating in the annual Parade of Lights on November 18.

We have been working with ImageTrend, our RMS, to attempt to merge legacy incident data. This will allow us to analyze response data from the previous five years. Once the data is merged, Chief will begin working on an updated Standard of Cover document.

Thirty-seven Customer Satisfaction Surveys received in the past month were shared with the Board.

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for October.

CORRESPONDENCE

The Daughters of the American Revolution (Swallow Cliff Chapter) sent a thank you to the fire department for all we do.

A thank you note was received from a resident for our assistance on an EMS call.

DESIGNATION OF PSEBA HEALTH PLAN

The District needs to designate a health plan for an employee who may fall under the Public Safety Employee Benefits Act (PSEBA). PSEBA benefits applies to an employer who employs a full-time law enforcement, correctional or correctional probation officer, or firefighter, who, on or after the effective date of this Act suffers a catastrophic injury or is killed in the line of duty, shall pay the entire premium of the employer's health insurance plan for the injured employee, the injured employee's spouse, and for each dependent child of the injured employee until the child reaches the age of majority or until the end of the calendar year in which the child reaches the age of 26 if the child continues to be dependent for support or the child is a full-time or part-time student and is dependent for support. The term "health insurance plan" does not include supplemental benefits that are not part of the basic group health insurance plan. If the injured employee subsequently dies, the employer shall continue to pay the entire health insurance premium for the surviving spouse until remarried and for the dependent children under the conditions established above.

Ken Blank made a motion, seconded by Dennis Burkhardt, to accept the Mokena Fire Protection District's PPO Blue Cross/Blue Shield health plan for the Public Safety Employee Benefits Act. Motion passed with all ayes.

DECLARE SMALL EQUIPMENT SURPLUS

We have several items of outdated equipment that we would like to surplus. These consist of outdated hand tools. Robert Hennessy made a motion, seconded by Ken Blank, to declare these items as surplus.

APPOINTMENT OF NANCY FEIGEL TO PAYROLL SPECIALIST, EFFECTIVE 1/15/2023

Dennis Burkhardt made a motion, seconded by Ken Blank, to approve Nancy Feigel's appointment to Payroll/Human Resources effective January 15, 2024 at a salary grade of AF. Motion passed with all ayes.

HVAC REPAIRS

The furnace that services the administration side at Station 1 is approximately 30 years old and needs \$1,000 worth of repairs. A replacement 80,000 BTU American Standard furnace is approximately \$3,300, which is a budgeted item. Robert Hennessy made a motion, seconded by Ken Blank, to install a new American Standard furnace. Motion passed with all ayes.

TREASURER'S RECEIPTS AND DISBURSEMENTS

Ken Blank made a motion, seconded by Robert Hennessy, to approve the Treasurer's Receipts and Disbursements as presented. Motion passed with all ayes.

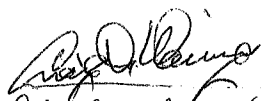
CLOSED SESSION

None

ADJOURNMENT

Meeting was adjourned at 6:45 PM after a motion by Robert Hennessy.

Robert Hennessy
Secretary, Board of Trustees


CRAIG WARING
SECRETARY PRO-TEM

Recording Secretary: Nancy Feigel