



Mokena Fire Protection District

Honoring the past - Embracing the future

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING OCTOBER 10, 2023

Administrative Offices

19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1

19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2

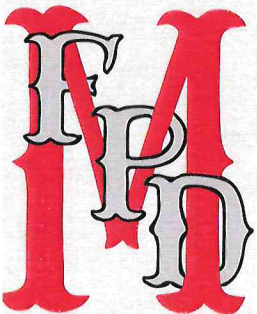
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3

10855 W. 183rd Street
Orland Park, IL 60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



The regular meeting of the Mokena Fire Protection District was held on Tuesday, October 10, 2023, at Mokena Fire Station #1 at 7:00 PM.

Trustees Roll Call:

Trustee Haas	Present
Trustee Blank	Present
Trustee Hennessy	Present
Trustee Burkhardt	Present
Trustee Warning	Present

Others Present:

Chief Joe Cirelli, A/C Rick Campbell, Recording Secretary Nancy Feigel, Fire Marshal Tom Murray, Keyla and Jonathan Darwent, Auditor John Williams

The meeting was called to order at 7:00 p.m. with a quorum present.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Dennis Burkhardt made a motion, seconded by Craig Waning, to approve the minutes of the September 12, 2023, Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

FINANCE REPORT

Robert Hennessy made a motion, seconded by Craig Warning, to accept the Monthly Statement as presented. Motion passed with all ayes.

APPROVAL OF BILLS

Robert Hennessy made a motion, seconded by Ken Blank, to pay the monthly bills in the amount of \$145,667.99 as presented. Motion passed with all ayes.

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, and Frankfort*

TRUSTEES' REPORT

Trustee Blank thanked all those who participated in the Open House/Pancake Breakfast. Trustee Hennessy added that the Mokena Lions Club enjoy working with the MFPD on this event.

CALENDAR AND CHECKLIST

The annual audit will be presented by our auditor John Williams later in this meeting.

The approval of the tax levy will be an agenda item for the November meeting.

FIRE MARSHAL'S REPORT

The code enforcement report and community risk reduction surveys were reviewed by the Board.

Fire Marshal Tom Murray gave an update to the Trustees on new projects in our District. He mentioned that Todd Newton and Adam Shefcik have been very helpful with getting inspections done and Kathy Ferraro has been a big help with organizing the school programs and supplies.

ASSISTANT CHIEF CAMPBELL'S REPORT

Engine 93 (Spartan) out of Station 3 was out of service due to the cracked and worn front springs. The engine would also intermittently get stuck in pump and wouldn't allow the engine to go into the drive mode. The approximate cost to replace both front springs and repair the circuit to the pump engage sensor was \$7,500. The engine is now back in service.

Engine 91 (Pierce) out of Station 1 has a Diesel Exhaust Fluid control head that is inoperable. This control head is on backorder for approximately six months and is under warranty. During this time, the vehicle can be operated without voiding any warranty. We have received this warranty information in writing from Pierce.

Arco Mechanical performed the annual inspections and calibrations on the tox alert detectors at Station 3. These detectors are in the apparatus bays and are used to detect high levels of carbon monoxide. There were no issues.

J&K Painting has completed the painting project for Station 3. This company was very easy to work with and exceeded our expectations. As a reminder, this job was given to the lowest bidder that met the requirements of the bid.

Metra has completed the repairs to the railroad tracks on 187th Street and it opened on September 29 to all vehicle traffic. We had no issues during this closure.

Thank you to Rogers Towing for donating the vehicle that was used at the pancake breakfast to demonstrate the extrication tools used to remove patients from vehicles. This was a well-attended event drawing people of all ages. Thank you to Lt. Jim Cresto and his crew for the demonstrations.

The Board approved the following Class Requests:

- Stewart Romadka Instructor III
- Mike Dreger Heavy Rescue Academy
- Adam Meyer Higher Education

The October training calendar was reviewed by the Board.

FIRE CHIEF CIRELLI'S REPORT

The Decennial Committee will have their first meeting on November 14, 2023, at 7:00 p.m. The Trustee meeting will begin at 6:00 p.m. that night.

We currently have one employee out with a shoulder injury.

The fall Senior Luncheon was held on September 21 with approximately 15 in attendance.

A car seat safety check was held on September 23 at Station 1. This was held in conjunction with the Mokena Police Department. Thank you to Fire Marshal Tom Murray and the Mokena Police Department for organizing and putting this event together.

The annual Pancake Breakfast/Open House was held on October 1 with over 500 people attending. The Chief is very grateful for the shift personnel's hard work and all-in attitude. They did all the hard work and heavy lifting; by Friday afternoon all the tables and chairs, the cooking area, welcoming area, and supplies were all set up.

- Thank you to Engineer Hullinger who reconfigured the electrical outlets to allow us to reposition the coffee pot station in the area of the old electric griddle.
- Thank you to Fire Marshal Murray who organized the workshop, made pancakes and announced all the demonstrations.
- Without the assistance and co-hosting of the Mokena Lions Club, we would not be able to do the Pancake Breakfast portion of the event.
- Thank you to so many other community partners that have assisted.

The Chief attended the Lions Club meeting on October 5 to thank them for their donation of 10 residential Knox Boxes and to debrief the pancake breakfast. The Knox Boxes will be loaned out to residents who need them. An online form has been developed for residents to request a box, and last week Tom Murray installed the first one. Thank you to the Lions Club for being a great community partner!

The station marquee signs have been updated with a fresh background and the new design looks great.

The storage unit at Station 3 has been delivered and re-painted at a cost of \$545 to match the building. This included a coat of primer and two coats of the station paint. The 29 exterior bollards that were not part of the original proposal were also repainted for \$700, which included at least two coats of paint.

We received a quote of \$1000 to have the letters on the front of the building and sign repainted red to match the rest of the building as they are currently faded. This will be tabled until next Spring.

Lt. Lenz will try and obtain colored stain for the badge on the marquee, and we will re-stain that ourselves.

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for September.

CORRESPONDENCE

None

HIRING OF ADMINISTRATIVE ASSISTANT

Craig Warning made a motion, seconded by Dennis Burkhardt, to hire Keyla Darwent as a part-time receptionist/recording secretary. Motion passed with all ayes.

We are excited to have Keyla join our team.

APPROVAL OF HEALTHCARE INSURANCE

Our annual healthcare premium has increased by 6.5%; higher than last year's 5%, but still considerably less than most comparable agencies.

Ken Blank made a motion, seconded by Robert Hennessy, to approve the annual healthcare premium. Motion carried with all ayes.

PRESENTATION AND APPROVAL OF AUDIT

John Williams from Hearne & Associates presented and reviewed the annual audit report. Craig Warning made a motion, seconded by Dennis Burkhardt, to approve the FY 2023 Annual Audit as presented. Motion passed with all ayes.

DISPOSAL OF OLD MARQUEE SIGNS

There was no objection from the Trustees to dispose of the old marquee signs.

CLOSED SESSION

None

ADJOURNMENT

Meeting was adjourned at 8:32 PM after a motion by Robert Hennessy.


Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Nancy Feigel