



Mokena Fire Protection District

Honoring the past - Embracing the future

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING DECEMBER 12, 2023

Administrative Offices

19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1

19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2

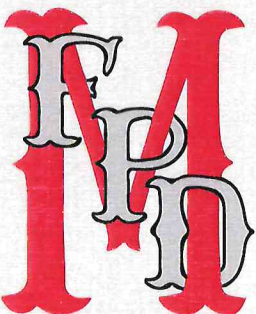
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3

10855 W. 183rd Street
Orland Park, IL 60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



The regular meeting of the Mokena Fire Protection District was held on Tuesday, December 12, 2023, at Mokena Fire Station #1 at 7:00 PM.

Trustees Roll Call:

Trustee Haas	Present
Trustee Blank	Present
Trustee Hennessy	Absent
Trustee Burkhardt	Present
Trustee Warning	Present

Others Present:

Chief Joe Cirelli, A/C Rick Campbell, Recording Secretary Nancy Feigel, Recording Secretary Keyla Darwent, and Receptionist Kathy Ferraro.

The meeting was called to order at 7:00 p.m. with a quorum present.

Dennis Burkhardt made a motion, seconded by Ken Blank, to appoint Craig Waning Secretary Pro-Tem. Motion passed with all ayes.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Dennis Burkhardt made a motion, seconded by Craig Warning, to approve the minutes of the November 14, 2023, Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

FINANCE REPORT

Dennis Burkhardt made a motion, seconded by Craig Warning, to accept the Monthly Statement as presented. Motion passed with all ayes.

The cost recovery billing information was reviewed.

APPROVAL OF BILLS

Craig Warning made a motion, seconded by Ken Blank, to pay the monthly bills in the amount of \$149,522.10 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

None

CALENDAR AND CHECKLIST

The review of all closed session Board of Trustee minutes is an agenda item later in this meeting.

FIRE MARSHAL'S REPORT

The code enforcement report and community risk reduction surveys were reviewed by the Board.

ASSISTANT CHIEF CAMPBELL'S REPORT

Engine 92 (HME) out of Station 2 was out of service due to the front springs being worn. Also, both tie rod ends were worn and needed to be replaced. The approximate cost to replace both springs and tie rod ends was \$6,700. The engine is now back in service.

The Diesel Exhaust Fluid control head on Engine 91 (Pierce) out of Station 1 has been replaced. This control head was on backorder for approximately 2 months and was under warranty. Pierce was also notified of a small amount of corrosion starting to form under the window gasket on two of the doors. This will be scheduled in the coming months to be repaired under warranty.

Truck 92 (Pierce) out of Station 2 is out of service due to a leaking head gasket. The truck will be out of service for 2 weeks. The approximate cost for this repair is \$8,500.

MFPD has had several meetings with Alexis Fire regarding the Supplement Restraint System (SRS) in the ambulance module. The ambulance module that would be remounted on the new chassis has an SRS that was installed by the factory. Alexis Fire could replace all the electrical, but then the SRS would be removed. If the electrical system is not replaced keeping the SRS intact, Alexis Fire will require a signed waiver that they will

not be liable if it malfunctions. Not completely satisfied with the option from Alexis Fire, MFPD reached out to Foster Coach, a dealer for the ambulance manufacturer, on an option for them to perform the remount project which would include new electrical and keeping the SRS. We are awaiting pricing.

Station 1 bay heaters were repaired and the exhaust pipe for the furnace was replaced. The furnace that services the administration side at Station 1 was also replaced.

The Board approved the following Class Requests:

- David Porter Higher Education

The November training calendar was reviewed by the Board.

FIRE CHIEF CIRELLI'S REPORT

Chief is starting to work on the overall budget for the Fiscal Year Ending 2025.

We currently have one employee out on a shoulder injury, one member who is out on non-work related health issues, and another employee who will be out for eight weeks on a non-work related surgery.

I want to wish the Board and staff a Merry Christmas and a safe New Year. Thank you for the support throughout the year, and I look forward to continuing our positive momentum next year.

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for November.

CORRESPONDENCE

Thank you letter from a patient's wife for above and beyond services by our personnel and dispatch center.

Mokena News-Bulletin appreciation letter for the new fire alarm being installed.

Elwood Fire Protection District letter of appreciation for assistance provided on a call on November 12, 2023.

PAID TIME OFF FOR ALL WORKERS ACT

Paid Leave for All Workers Act- Effective January 1, all employees (and regular contracted employees) not covered by a collective bargaining agreement are mandated (by the state) to earn one hour of paid time off for every 40 hours worked. This leave can be used for any (or no) reason whatsoever, and can be accumulated, though the employee is not entitled to take more than 40 hours in a calendar year. This is separate leave than vacation or sick time.

While the Act goes into effect on January 1st, the Department of Labor (DOL) isn't expected to issue their rules until around March.

This leave will impact everyone in the front office. After the first of the year, Chief will be working through his contract and Kathy and Tom's benefit package and will factor in this paid time off into the upcoming packages, so that there won't be a net increase in time off. We'll dive deeper into that in a future meeting.

This policy will be refined after the DOL approves their rules. At that point, Chief Cirelli will create a general Paid Time Off policy for the office employees, which will stipulate the amount of time off they'll receive.

Craig Warning made a motion, seconded by Dennis Burkhardt to approve the "PLAWA Leave" for all employees as presented. Motion passed with all ayes.

REVIEW OF CLOSED SESSION MINUTES

After a review of the closed session minutes, it was determined that there are no closed session minutes to be opened at this time. Craig Warning made a motion, seconded by Ken Blank, to not open any of the closed session minutes. Motion passed with all ayes.

DESTRUCTION OF VERBATIM RECORDINGS OF CLOSED SESSION MEETINGS

Craig Warning made a motion, seconded by Ken Blank, to allow the destruction of verbatim recordings for the following closed session meetings: November 9, 2021, January 11, 2022, February 8, 2022, and March 8, 2022. Motion passed with all ayes.

RENEWAL OF CD

We have a \$1 million CD that's due for renewal. We can lock in a one-year at 4.89%, and 18 months at 4.41% and 24 months at 3.93%. We'd yield roughly \$50k, \$70k or \$81k respectively.

Chief recommends that we move forward with the 18 month CD.

The trustee members agreed to renew for 18 months at 4.41%.

CLOSED SESSION

None

ADJOURNMENT

Meeting was adjourned at 7:38 PM after a motion by Dennis Burkhardt.



Craig Warning
Pro-Tem Secretary, Board of Trustees

Recording Secretary: Keyla Darwent