

**MOKENA FIRE PROTECTION DISTRICT
TRUSTEES' MEETING
SEPTEMBER 13, 2022**

The regular meeting of the Mokena Fire Protection District was held on Tuesday, September 13, 2022, at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Craig Warning, Trustee Dennis Burkhardt, Chief Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Visitor: Jim Andresen with Country Financial

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Dennis Burkhardt made a motion, seconded by Craig Warning, to approve the minutes of the August 9, 2022, Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

COUNTRY FINANCIAL DONATION PRESENTATION

Jim Andresen, a financial representative with Country Financial, presented the Trustees with a \$1,500 check to be used towards the purchase of an electric positive pressure ventilation fan. Mr. Andresen had donated an additional \$1500 towards this effort earlier in the calendar year. Thank you very much for these donations!

UNION REPORT

None

FINANCE REPORT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to accept the Monthly Statement as presented. Motion passed with all ayes.

The cost recovery billing information was reviewed.

APPROVAL OF BILLS

Craig Warning made a motion, seconded by Dennis Burkhardt, to pay the monthly bills in the amount of \$152,421.61 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Trustee Warning believes that unleaded and diesel fuel prices will be increasing after the mid-term election in November.

CALENDAR AND CHECKLIST

The annual audit will be presented at the October Trustee meeting.

FIRE MARSHAL'S REPORT

The code enforcement report and community risk reduction surveys were reviewed by the Board.

ASSISTANT CHIEF CAMPBELL'S REPORT

Engine 92 (HME) out of Station 2 is out of service due to a coolant leak in the radiator. Chandler Services is replacing the radiator and the engine will be out of service for approximately two weeks. Peotone Fire Protection District is loaning us an engine in the interim.

We will be updating the front office common and entryway area which includes removing the wallpaper, repairing and prepping the drywall and painting.

The septic system at Station 3 is back in service. Zeiter Septics replaced three floats and a wire harness that was faulty. They also performed a preventative maintenance service to the entire system including a thorough cleaning to the secondary filters and the associated plates using a high-powered water jetter.

We responded to a detached residential garage fire on 191st Street on August 30. The fire was contained to the detached garage and was under control in approximately 10 minutes. Chief Cirelli did an Effective Response analysis on the fire.

The Board approved the following Class Request:

- Dave Porter Trench Rescue Operations Level 1

The September training calendar was reviewed by the Board.

FIRE CHIEF CIRELLI'S REPORT

The audit and pension actuarial are underway.

We received notification that we have been awarded the Assistance to Firefighters Grant in an amount of \$70,027.28. This grant is for the purchase of a breathing air compressor, a PPE washer/extractor/dryer and installation of both. This will allow the replacement of an obsolete compressor and provide additional PPE washing to a second fire station.

Our renewal rates from Blue Cross/Blue Shield came in at a 4% increase for health insurance and 5% for dental. Approval of this will be an agenda item in October.

The Board of Fire Commissioners will be conducting oral interviews for full-time firefighters on September 14.

One member who had previously been out on an injury has returned to work.

Chief Cirelli participated in a fundraising event for the NAWS Humane Society on August 25.

Firefighter/Paramedic Brandon Ciara handles our social media outreach and community engagement and we have been more active on social media, specifically Facebook.

There was no objection from the Trustees to provide a ride to school for the annual raffle for the Mokena Educational Foundation. As this occurs yearly, the Board agrees to allow Chief Cirelli to approve this raffle and the yearly raffle for St. Mary Catholic Church without consulting the Board for each event.

Thank you to Firefighter/Paramedic Michael Hullinger for painting the outside foundation of Station 1.

Fire Marshal Murray will be present at the October meeting to provide a brief report.

The annual Pancake Breakfast/Open House will be held on October 2.

Fire alarms account for approximately 20% of our total responses, causing wear and tear on our vehicles and unnecessarily committing our resources. A copy of Ordinance 2018-1, which authorizes us to assess fines for false alarms, was shared with

the Board. We have begun enforcing this ordinance, not as a revenue generator, but as a method to curb unnecessary trouble and false alarms.

The Strategic Plan will be presented for review at the October meeting.

We will be working on securing one or more fire investigators.

Robert Hennessy's and Craig Warning's terms as Board members is up for election at the April 4, 2023, consolidated election. Petition circulation begins on September 20, 2022, with a filing period from December 12-19, 2022.

Nine Customer Satisfaction Surveys received in the past month were shared with the Board.

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for August.

CORRESPONDENCE

An article was published in The Patch regarding our Pancake Breakfast/Open House on October 2.

APPROVAL OF FISCAL YEAR IN REVIEW

Robert Hennessy made a motion, seconded by Ken Blank, to approve the Fiscal Year in Review as presented. Motion carried with all ayes.

PURCHASE OF PROTECTIVE GEAR

The Protective Gear Division has submitted a purchase order for four complete sets of Globe Classix turnout gear. Each set of turnout gear is replaced approximately every 10 years following the NFPA 1851 standard. The approximate cost for this gear is \$13,640 and the expected delivery is approximately one year.

Dennis Burkhardt made a motion, seconded by Craig Warning, to approve the purchase of the turnout gear. Motion passed with all ayes.

PURCHASE OF HOSE ROLLER

We applied for and secured a \$7,500 grant through Enbridge Safe Community First Responder to purchase a RollNRack hose roller. This will aid with routine hose testing and streamline our hose management operations. The total cost of this hose management system is \$9,340.00, which is a budgeted item.

Robert Hennessy made a motion, seconded by Craig Warning, to purchase the RollNRack hose roller. Motion passed with all ayes.

ADJOURNMENT

Meeting was adjourned at 8:15 PM after a motion by Robert Hennessy.

Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Nancy Feigel