

**MOKENA FIRE PROTECTION DISTRICT  
TRUSTEES' MEETING  
NOVEMBER 8, 2011**

The regular meeting of the Mokena Fire Protection District was held on Tuesday, November 8, 2011 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Secretary Robert Hennessy, Trustee Kenneth Lenz, Trustee Craig Warning, Chief Ted Golden, Assistant Chief Howard Stephens, Assistant Chief Joe Cirelli  
Absent: Treasurer Kenneth Blank  
Visitors: Kenneth Jaszczak, friends and family of Michael Hullinger and Robert McNellis

Craig Warning was appointed Treasurer Pro-Tem.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Lenz made a motion, seconded by Bob Hennessy, to approve the 10/11/11 minutes. Motion passed with all ayes.

PUBLIC COMMENTS

None

SWEARING IN CEREMONY FOR FF/PM MICHAEL HULLINGER AND FF/PM ROBERT MCNELLIS

A ceremony was held for FF/PM Michael Hullinger and FF/PM Robert McNellis, who will be completing their one-year probation with the Mokena FPD. Chief Golden welcomed all those in attendance. Pastor Tom Newton opened with prayer, followed by the Pledge of Allegiance. The oath of office was taken and their badges were pinned on. A short recess was taken for refreshments.

FISCAL YEAR 2011 AUDIT

Audit Kenneth Jaszczak reviewed the Fiscal Year 2011 audit with the Board. Ken Lenz made a motion, seconded by Craig Warning, to accept the Audit as presented. Motion passed with all ayes.

### TREASURER'S REPORT

Bob Hennessy made a motion, seconded by Ken Lenz, to accept the Monthly Statement as presented. Motion passed with all ayes.

Ken Lenz made a motion, seconded by Bob Hennessy, to pay the monthly bills as presented. Motion passed with all ayes.

### TRUSTEES' REPORT

None

### CALENDAR AND CHECKLIST

The audit was reviewed earlier in the meeting.

The Tax Levy is an agenda item later in the meeting. The hearing will be at the December 13 Trustee meeting.

### CHIEF'S REPORT

Letters received this month:

- A letter and donation was received in memory of Chuck Manhart.
- A thank you letter was received from the Manhart family.
- A thank you note was received from the Mennella family.
- Lincoln-Way North High School sent a thank you note for our participation in their Homecoming Parade.

Newspaper articles this month:

- An article was in the Mokena Messenger regarding our pancake breakfast.

The Trustees reviewed the monthly alarm reports for October.

The Alexis/HME engine was delivered back to us on October 26<sup>th</sup> from Alexis with all issues fixed. During the time the engine was at Alexis for repairs, Alexis loaned us an engine at no cost.

A letter was received from the State of Illinois Comptroller office with a draft of the Fiscal Year 2010 Fiscal Responsibility report card draft data summary, which assesses the overall fiscal health of the MFPD.

Thirteen Customer Satisfaction Surveys received in the past month were shared with the Board.

### ASSISTANT CHIEFS' REPORT

The Board reviewed the POC sleep-in report for October.

The Board reviewed the November training calendar.

The following personnel have received certificates this month for State Certified classes:

Scott Bukowski	Basic Operations Firefighter
Scott Bukowski	Hazardous Materials Operations
Scott Bukowski	Instructor I
Mike Hullinger	Hazardous Materials Operations
Bob McNellis	Vehicle & Machinery Operations
Dan Kennedy	Hazardous materials Operations
Ken Berger	Instructor II
Mike Laney	Vehicle & Machinery Operations
Mike Laney	Advanced Technician Firefighter
Rich Gotter	Vehicle & Machinery Operations
Rich Gotter	Advanced Technician Firefighter
Marcie Hoag	Fire Department Health & Safety Officer
Marcie Hoag	Fire Department Safety Officer

The Trustees reviewed the October public safety reports.

The Board approved the following Class Requests:

Todd Conwell	Haz-Mat Operations
Michael Laney	Leadership I
Eric Kobialko	Rope Operations
Todd Conwell	Rope Operations
Adam Shefcik	Rope Operations
Erik Moeller	Tactics and Strategy II

We have received reimbursement from FEMA in the amount of \$7,471.30 for the February 2011 blizzard.

A grant was received from Energizer Batteries for 144 9-volt batteries which will be given to residents encouraging them to "Change Your Clock, Change Your Battery".

#### 2011 TAX LEVY DETERMINATION

Chief Golden reviewed the calculations of the 2011 Tax Levy. The proposed tax levy is \$5,749,649.85. Because the increase is not in excess of 105% a Tax Levy Hearing is not necessary. Our attorney will draw up the ordinance and the adoption will be an agenda item at the December 13 meeting.

#### APPARATUS MAINTENANCE PROGRAM

Chief Golden reviewed the proposed maintenance program, in which the District would provide preventative maintenance to outside fire agencies. Craig Warning made a motion, seconded by Bob Hennessy, to implement the Apparatus Maintenance Program as presented. Motion passed with all ayes. This program will be evaluated in one year.

#### WORKER'S COMPENSATION INSURANCE RENEWAL

We have received our renewal information from the Illinois Public Risk Fund (IPRF) for worker's compensation insurance. Our overall rate decreased, but our premium increased by 7% due to increased payroll. This year we have been awarded a \$3,300 grant through IPRF. Ken Lenz made a motion, seconded by Bob Hennessy, to accept the worker's compensation insurance renewal from IPRF. Motion passed with all ayes.

#### ADJOURNMENT

Meeting was adjourned at 8:13 PM after a motion by Bob Hennessy.

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Robert Hennessy  
Secretary, Board of Trustees