

**MOKENA FIRE PROTECTION DISTRICT
TRUSTEES' MEETING
SEPTEMBER 13, 2011**

The regular meeting of the Mokena Fire Protection District was held on Tuesday, September 13, 2011 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Kenneth Blank, Secretary Robert Hennessy, Trustee Kenneth Lenz, Trustee Craig Warning, Chief Ted Golden, Assistant Chief Howard Stephens, Assistant Chief Joe Cirelli, Secretary Nancy Feigel

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Lenz made a motion, seconded by Bob Hennessy, to approve the 8/9/11 minutes. Motion passed with all ayes.

Bob Hennessy made a motion, seconded by Ken Blank, to approve the 8/9/11 closed meeting minutes. Motion passed with all ayes.

Bob Hennessy made a motion, seconded by Craig Warning, to approve the 8/23/11 special meeting minutes. Motion passed with all ayes.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Bob Hennessy made a motion, seconded by Ken Lenz, to accept the Monthly Statement as presented. Motion passed with all ayes.

Ken Blank informed the Board that it has been a year since we entered into a financial agreement with State Bank of Illinois and it is time to renew. This year they are proposing a melded interest rate of .5%. Also, in lieu of pledges accounts and the FDIC Transaction Account Guarantee Program, they are proposing using CDARS (Certificate of Deposit Account Registry Service) where public funds are collateralized. Our auditor verified that CDAR's are widely recognized and acceptable. Ken Lenz made a motion, seconded by Bob Hennessy, to stay with State Bank of Illinois under the terms of the new contract. Motion passed with all ayes.

Craig Warning made a motion, seconded by Bob Hennessy, to pay the monthly bills as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Bob Hennessy mentioned that the Color Guard did an excellent job at the recent promotional ceremony and congratulated all those who participated.

Bill Haas is extremely impressed with the Year-End Report, Strategic Plan and Standard of Coverage documents that will be reviewed later in the meeting. He recognizes the amount of work that goes into preparing these documents.

Ken Blank welcomed A/C Cirelli to the meeting.

CALENDAR AND CHECKLIST

The auditor will be at the October Trustee meeting to present his findings.

We will begin to work on the tax levy once the numbers are received.

CHIEF'S REPORT

Letters received this month:

- A thank you note was received from the Manhart family for our participation in Chuck's 80th birthday party.
- A thank you card was received from Stone Church for our attendance at a 9-1-1- remembrance service.
- A thank you letter was received from New Lenox FPD for assistance at a structure fire.
- A thank you letter was received from Lisle-Woodridge FD for our presence at the funeral service for Chief Paul Boecker.

Newspaper articles this month:

- Newspaper articles were published in the Mokena Messenger regarding the inflatable safety house and the reopening ceremony at Denny's Restaurant that we participated in.

The Trustees reviewed the monthly alarm reports for August.

The Trustees viewed the mobile mapping commercial that our Department participated in. ADASHI reimbursed the District \$2,500.00 on software that was purchased.

This past month we received information regarding stock shares that we own from Principal Life that were given to us when they went public a few years ago. The Board wishes to sell the stock.

The epoxy floor company is working at Station 3 to fix some cracks where the precast panels and the floor meet. This will be fixed at no cost to us.

Chief Golden will not be at the October 11 Trustee meeting or the Open House/Pancake Breakfast because he will be attending the Illinois Fire Chiefs Conference in Peoria.

Possible upgrades to the radio communication system at Lincoln Way Dispatch may be needed that will be very costly. The Dispatch Committee is looking further into this issue.

Nine Customer Satisfaction Surveys received in the past month were shared with the Board.

ASSISTANT CHIEF'S REPORT

The Board reviewed the POC sleep-in report for August.

The Board reviewed the September training calendar. A Haz-Mat Operations Class will be held at Station 1, taught by the Illinois Fire Service Institute. There are 30 students attending this class, five from Mokena, saving us over \$5000.00.

The Trustees reviewed the August public safety reports.

A Senior Luncheon will be held on September 19 and the annual Pancake Breakfast/Open House will be held on Sunday, October 9.

The Board approved the following Class Requests:

Pete Cantore	Fire Prevention Principles
Pete Cantore	Higher Education Stipend
Ken Berger	Instructor II
Todd Newton	Vehicle & Machinery Tech
Adam Shefcik	Vehicle & Machinery Tech
Marcie Hoag	Health & Safety Officer
Erik Moeller	Instructor I
Richard Campbell	Mechanics Conference

FY2011 YEAR-END REPORT – ADOPTION

The FY2011 Year-End Report was reviewed. Bob Hennessy made a motion, seconded by Ken Lenz, to adopt the FY2011 Year-End Report as presented. Motion passed with all ayes.

FY2012 STRATEGIC PLAN – ADOPTION

Ken Lenz made a motion, seconded by Ken Blank, to adopt the FY2012 Strategic Plan as presented. Motion passed with all ayes.

STANDARD OF COVERAGE – ADOPTION

A/C Cirelli reviewed the Standard of Coverage with the Trustees. Ken Lenz made a motion, seconded by Bob Hennessy, to adopt the Standard of Coverage as presented. Motion passed with all ayes.

ACCREDITATION UPDATE

The accreditation document needs to be completed by the end of September. A site visit may occur in late winter or early spring.

CLOSED SESSION

Ken Blank made a motion, seconded by Bob Hennessy, to go into Closed Session at 9:13 PM. Motion passed with all ayes.

The Board returned to Open Session at 9:21 PM.

ACTION ON CLOSED SESSION

Bob Hennessy made a motion, seconded by Ken Lenz, to accept A/C Cirelli's agreement as presented. Motion passed with all ayes.

ADJOURNMENT

Meeting was adjourned at 9:24 PM after a motion by Bob Hennessy.

Robert Hennessy
Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel