

**MOKENA FIRE PROTECTION DISTRICT
TRUSTEES' MEETING
APRIL 12, 2011**

The regular meeting of the Mokena Fire Protection District was held on Tuesday, April 12, 2011 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Kenneth Blank, Secretary Robert Hennessy, Trustee Kenneth Lenz, Trustee Craig Warning, Chief Ted Golden, Assistant Chief Howard Stephens, Administrative Secretary Nancy Feigel

SWEARING IN CEREMON FOR FF/PM ADAM SHEFCIK

A ceremony was held for FF/PM Adam Shefcik, who has completed his one year probation with the Mokena FPD. Pastor Tom Newton opened with prayer and Chief Golden welcomed all those in attendance, followed by the Pledge of Allegiance. Bill Haas read the Oath of Office and Chief Golden pinned the badge on Adam Shefcik. A short recess was taken for refreshments.

MINUTES OF PREVIOUS MEETINGS AND WORKSHOP, CORRECTIONS,
APPROVAL

Ken Lenz made a motion, seconded by Robert Hennessy, to approve the 3/8/11 minutes. Motion passed with all ayes.

Ken Blank made a motion, seconded by Ken Lenz, to approve the minutes from the 3/22/11 workshop. Motion passed with all ayes.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Ken Lenz, to accept the Monthly Statement as presented. Motion passed with all ayes.

A discussion ensued on the shares of Apache Stock that we had received as a gift one year ago. The value has gone from \$106.70 per share to \$122.40 per share as of today. Robert Hennessy made a motion, seconded by Craig Warning, to sell the shares of Apache Stock. Motion passed with all ayes.

Ken Lenz made a motion, seconded by Craig Warning, to pay the monthly bills as presented. Motion passed with all ayes.

TRUSTEES' REPORT

None

CALENDAR AND CHECKLIST

We have received the tax numbers from Will County. There has been a 3.5% drop in assessed value; fortunately there has been 10 million in new growth. A tentative budget should be ready by the May Trustee meeting.

Chief Golden and A/C Stephens met with our representative from VFIS regarding our insurance needs. We will have the renewals by June.

CHIEF'S REPORT

The Trustees reviewed the monthly alarm reports for March.

To date, we have not received payment from McClure for over payment on our worker's compensations invoices. Attorney Gilbert has forwarded a letter to them demanding payment.

We received notice that the Will County 9-1-1 Reallocation Grant in the amount of \$16,642 has been approved. Chief Golden has been working on getting our ADASHI mapping software recognized by Will County 9-1-1 to be eligible for reimbursement.

Chief Golden recently attended the Center for Public Safety Excellence's 2011 Excellence Conference and gained knowledge of what is needed to attain re-accreditation. It will be more difficult to obtain re-accreditation this time around; however it will be a good process for us.

A letter was received from a patient requesting his ambulance bill be waived due to financial hardship. After some discussion, the Trustees agreed to waive the bill.

The antique 1929 Model A has been in for repair and should be ready in approximately one week.

The radio system components located at Frankfort Fire Station #3 have been completely relocated to a different radio cabinet, re-wired, calibrated and tested. Each microwave link has been tested, calibrated and are now operational.

The Trustees have no objection to purchasing three sets of bunker gear at a total cost of \$5,583.00. These will replace bunker gear purchased in 2004.

Thirteen Customer Satisfaction Surveys received in the past month were shared with the Board.

ASSISTANT CHIEF'S REPORT

The Board reviewed the POC sleep-in report for March.

The Board reviewed the April training calendar.

A discussion ensued on accepting applications for POC firefighters this year. Last year there were not enough qualified applicants to pursue. The Trustees decided to wait until 2012 to hold the process again.

We have taken delivery of the inflatable safety house. This will replace the safety trailer we have used in the past.

The following personnel have received certificates this month for State Certified classes:

Mike Kavanagh	Basic Operations Firefighter
Tom Hug	Basic Operations Firefighter
Mike Kavanagh	Advanced Technician Firefighter
Scott Bukowski	Technical Rescue Awareness
Mark Rojek	Ice Technician
Tim Boomsma	Rescue Specialist – Confined Space
Tim Boomsma	Structural Collapse Operations

The Trustees reviewed the April public safety reports.

STATION 3 CONSTRUCTION UPDATE

The water softener has been re-piped to drain into the grey water tank.

NEW ASSISTANT CHIEF POSITION

The job description for Assistant Fire Chief was reviewed, along with an updated Organizational Chart. The educational requirements, salary and residency were also reviewed. The Board approved the job description and organizational chart as presented. This position will not take effect until the 2011-2012 budget year.

CLOSED SESSION

Robert Hennessy made a motion at 8:45 pm to go into Closed Session to discuss labor negotiations, seconded by Ken Lenz. Motion passed with all ayes.

The Trustees returned to Open Session at 9:08 p.m.

No action was taken.

ADJOURNMENT

Meeting was adjourned at 9:10 PM after a motion by Robert Hennessy.

Robert Hennessy
Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel